

## WHS Portfolio Project Rubric

Student Name \_\_\_\_\_ Date \_\_\_\_\_

Panelist Name \_\_\_\_\_ Score \_\_\_\_\_ /36 pts

Points to pass: 25 or more

CATEGORY	4	3	2	0
<b>Organization</b>	Information is very organized in a logical sequence including a table of contents and complete with divider pages.	Information is organized in a logical fashion and lacks table of contents and/or divider pages.	Information is somewhat disorganized.	No organization.
<b>Transcript</b>	Current transcript with date is present.	Transcript is present, but not up to date.		No transcript is present.
<b>High School and Beyond Plan</b>	All components of the High School and Beyond Plan are present and well written in essay form.	All the components of the High School and Beyond Plan are present and written in essay form.	Significant pieces are missing or not well written.	High School and Beyond Plan is not present.
<b>Career Assessment Careerbridge.wa.gov</b>	Career Assessment are present with written reflection on two or more jobs.	Career Assessment are present with written reflection on one job.	Career Assessment was complete with no reflection.	Career assessment is not present.
<b>Resume</b>	Resume is professional and complete.	Resume is complete and done sufficiently.	Resume is not complete and/or done with sufficient effort or editing.	Resume not present or is done with very little effort.
<b>Fact Sheet: Certificates, Awards, Activities and/or Community Service</b>	Fact sheet including certificates, awards and/or activities are present, clearly labeled, and explained.	The stated items are present to the extent possible, a well done fact sheet.	The stated items are not present or at referenced with a well done fact sheet.	No evidence of a fact sheet.
<b>Community Service</b>	More than 24 hours of community service are clearly documented and verified.	More than 18 hours of community service are clearly documented and verified.	More than 12 hours of community service are clearly documented and verified.	Zero to very little community service is recorded or listed service is not verified.
<b>Best Works</b>	There are four or more examples of best works clearly labeled and explained.	There are three or more examples of best works that are labeled.	There is at least one example of best works.	No examples of best works.
<b>Letters of Recommendation</b>	There are three letters of recommendation present.	There are two letters of recommendation.	There is at least one letter of recommendation.	No letters of recommendation present.