

**MINUTES  
WAHAKIYAKUM SCHOOL DISTRICT #200  
CATHLAMET, WA 98612**

February 24, 2014

**CALL TO ORDER:** Tina Schubert called the meeting to order at 5:30 p.m. Other members in attendance were Tim Hanigan, Shawn Merz, Sue O'Connor and Michelle Budd. Bob Garrett, superintendent; and Stephanie Leitz, HS principal; were also in attendance.

**ATTENDANCE:** Lisa Frink and Lacey Woodside, staff members; Sheila Mace and Paula Culbertson, community members; and Diana Zimmerman, with The Eagle, were also present.

**APPROVAL OF AGENDA:** Mr. Garrett suggested removing the executive session from the preliminary agenda and replacing it with, "Approval of 2013-2015 Collective Bargaining Agreement with Wahkiakum County Education Association" under Old Business. The Board concurred. Tim Hanigan moved, seconded by Michelle Budd, to approve the agenda as amended. The decision was unanimous.

**PUBLIC COMMENT AND/OR SUGGESTIONS:** None

**APPROVAL OF CONSENT AGENDA ITEMS:** Tim Hanigan moved, seconded by Michelle Budd, to approve the consent agenda items as presented: Approval of the Minutes from the January 23, 2014, Board Meeting; Approval of 2013-2014 Supplemental Contracts (see attached list); Acceptance of Resignation from Aztell McGee, Cheer Advisor; Approval of new 2013-2014 Classified Employees (Andrea Merrill, Paul Ireland and Jenny Batdorf); and the First Reading of Policy 2195. The decision passed 4-0-1 with Merz abstaining.

**OLD BUSINESS:**

**APPROVAL OF 2013-2015 COLLECTIVE BARGAINING AGREEMENT BETWEEN WAHAKIYAKUM SCHOOL DISTRICT AND THE WAHAKIYAKUM COUNTY EDUCATION ASSOCIATION:** Tim Hanigan moved, seconded by Sue O'Connor, to approve the 2013-2015 Collective Bargaining Agreement between Wahkiakum School District and the Wahkiakum County Education Association. The decision passed 4-0-1 with Merz abstaining.

**NEW BUSINESS:**

**NEED TO MAKE UP ONE MORE DAY DUE TO INCLEMENT WEATHER:** Mr. Garrett informed the Board that we had missed one more school day (February 7, 2014) due to inclement weather and he was recommending that we add one day to the end of the year in its place. The Board was in consensus to do so.

**DISCUSSION REGARDING STAFFING OF DISTRICT OFFICE:** Mr. Garrett mentioned that he had been asked to discuss the possibility of having a secretary or other employee take and publish minutes for our school board minutes. With that prompt, Mr. Garrett thought it appropriate to begin the discussion on a broader scale, that of staffing the entire District office in the future. We are currently in our second year of contracting out with ESD 112 for business management services, and if we are interested in making a change, we need to inform them by May 1<sup>st</sup>. In addition, Mr. Garrett said that as we think about that decision, the Board should keep in mind that it will probably be in need of finding a

replacement for our superintendent position no later than the end of the 2014-15 school year (assuming the Board offers Mr. Garrett one more one-year contract at the end of this current school year.) Mr. Garrett said that we would attempt to create a list of what administrative staffing looks like in similar sized districts, as well as provide a job description for the superintendent and business manager positions at our March school board meeting.

**OTHER BUSINESS:** None

**PRINCIPALS' REPORTS:** Stephanie Leitz gave her report (see attached). Theresa Libby was not in attendance but had provided a written report (see attached.)

**SUPERINTENDENT'S REPORT:** Mr. Garrett reported on our February Enrollment; the Budget Status for each fund; we may have to complete a budget revision for our Capital Projects Fund in the near future; the M&O levy unofficially had a 70.3% yes vote, and the redistricting measure had a 67.1% yes vote; our 3-year audit was nearing completion and it appeared to be going fairly well; Mr. Garrett will contact the Public Disclosure Commission to inquire about the fact that they had not yet communicated with our board members regarding filing the appropriate annual paperwork; girls HS soccer and the cost of replacing lost school keys are issues that we still have in "limbo"; the administrators had met with Sheila Mace regarding a school garden and all agreed to wait to see if grant dollars could be acquired for needed expenditures (storage shed, fencing, small greenhouse, etc.); and more information would follow next month regarding Buy Board (a national purchasing cooperative).

**PAYROLL AND VOUCHERS:** Tim Hanigan moved, seconded by Sue O'Connor, to approve the General Fund Accounts Payable, \$83,418.00 (checks 145777-145836); Payroll, \$297,399.24 (checks 145837-145893); and ASB Fund Accounts Payable, \$8,453.10 (checks 145768-145776). The decision was unanimous.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:10 pm.

**APPROVED:**



BOARD PRESIDENT

**BY:**



BOARD SECRETARY