

**MINUTES  
WAHKIAKUM SCHOOL DISTRICT #200  
CATHLAMET, WA 98612**

March 18, 2014

**CALL TO ORDER:** Tina Schubert called the meeting to order at 5:30 p.m. Other members in attendance were Shawn Merz and Michelle Budd. Bob Garrett, superintendent; Stephanie Leitz, HS principal and Theresa Libby, K-8 principal; were also in attendance. Tim Hanigan, school board member, arrived at approximately 6:15 pm.

**ATTENDANCE:** Kim Burns, Lisa Frink, Krista Fritzie, Lacey Woodside and Mike Wright, staff members; Sheila Mace, Adrienne Hiatt, Robin Westphall, Samantha Wright and Mike Backman, community members; and Diana Zimmerman, with The Eagle, were also present.

**APPROVAL OF AGENDA:** Shawn Merz moved, seconded by Michelle Budd, to approve the agenda as presented. The decision was unanimous (3-0).

**PUBLIC COMMENT AND/OR SUGGESTIONS:** None

**APPROVAL OF CONSENT AGENDA ITEMS:** Shawn Merz moved, seconded by Michelle Budd, to approve the consent agenda items as presented: Approval of the Minutes from the February 24, 2014, Board Meeting; Approval of Second Reading of Policy 2195; and the First Reading of Policies 2024, 2190, 2255, 2336, 3416, 4215, 4260, 5280 and 6700. The decision was unanimous (3-0).

**OLD BUSINESS:**

**SCHOOL GARDEN:** Mr. Garrett and Sheila Mace informed the Board that the project was moving forward at a more rapid pace than expected. Sheila introduced community members Robin Westphall and Adrienne Hiatt, both of whom hope to be actively involved in the project. Adrienne and her husband, Matt, have agreed to donate the materials for the storage shed; and Matt has agreed to build it. Shawn Merz moved, seconded by Michelle Budd, to approve of the development of a school garden on the K-8 campus next to the tennis courts. The decision was unanimous (3-0).

**DISCUSSION REGARDING STAFFING OF DISTRICT OFFICE:** Mr. Garrett shared that he researched the administrative structure of similar size districts in southwest Washington, and that none of them had a superintendent/principal. In addition, Mr. Garrett shared that given some staffing changes at ESD 112, along with a couple of other considerations, he was of the opinion that now would not be a good time to end our working relationship with ESD 112 when it comes to business manager services. The Board concurred. Lastly Mr. Garrett said that he did not mind taking the minutes of the meeting, and he would continue doing so unless we found a student who might be interested in providing that service.

**NEW BUSINESS:**

**POSSIBLE APPROVAL OF RESOLUTION 0214-031814 – WAIVER FROM 180-DAY SCHOOL YEAR:** Shawn Merz moved, seconded by Michelle Budd, to approve Resolution 0214-031814 (see attached.) The decision was unanimous (3-0).

**POSSIBLE APPROVAL OF 2014-2015 SCHOOL CALENDAR:** After some discussion, Shawn Merz moved, seconded by Michelle Budd, to approve the 2014-2015 school calendar as presented (see attached.) The decision was unanimous (3-0.)

**HEALTHY LIVING COLLABORATIVE OF SW WASHINGTON:** Mr. Garrett asked the Board if they would be willing to provide a letter of support (see attached) for having ESD 112 serve as a fiscal agent so community partners (including Wahkiakum County Health Department) can implement the Healthy Living Collaborative of Southwest Washington. The Board was in consensus to provide the letter of support.

**DISCUSSION REGARDING LAWN MOWER:** Mr. Garrett shared written information (see attached) from Bob McClintock, maintenance supervisor, regarding the need to purchase a used lawn mower. Mike Wright, Mr. McClintock's assistant, was in attendance and provided additional information on the topic. After considerable discussion, Tim Hanigan moved, seconded by Shawn Merz, to approve purchasing a 2010 John Deere 1445 for \$18,500.00. The motion passed 3-1 with Michelle Budd voting no. The Board was in consensus to declare our Husqvarna O-Turn mower as surplus property and to sell it after 45 days.

#### **OTHER BUSINESS**

**REQUEST FROM MIKE BACKMAN FOR SCHOOL REPRESENTATIVE TO SERVE ON COUNTY BOARD BEING ESTABLISHED TO STUDY THE ISSUES RELATED TO THE APPROVAL OF BUSINESSES TO GROW MARIJUANA IN WAHAKIAKUM COUNTY:** Mike Backman, County Commissioner, asked if the school district would be willing to have a representative serve on a committee being established to study the issues related to allowing businesses to grow marijuana within the County. The Board and administration were in consensus that our substance abuse prevention/interventionist, Lisa Frink, would be the logical staff member to serve on that committee. Mr. Garrett said that he would contact Lisa to see if she would be willing to serve.

**PRINCIPALS' REPORTS:** Stephanie Leitz and Theresa Libby each provided a report (see attached).

**SUPERINTENDENT'S REPORT:** Mr. Garrett reported on our March Enrollment; the Budget Status for each fund; we may have to complete a budget revision for our Capital Projects Fund in the near future; Mr. Garrett reminded the Board members of the April 15<sup>th</sup> deadline to file with the Public Disclosure Commission; no further movement has been made regarding HS girls soccer; the ESD is pursuing an arrangement with a national purchasing cooperative and more information will be forthcoming later; we will begin reviewing our board policy manual as time allows; Mr. Garrett provided a superintendent evaluation instrument and asked the board members to let him know if they would like to see changes to it; Mr. Garrett provided documentation (see attached) provided by Bob McClintock regarding our Asset Prevention Program; and results from our audit reports will be posted to our website just as soon as they are finalized.

**PAYROLL AND VOUCHERS:** The Board reviewed the vouchers as presented. Tim Hanigan moved, seconded by Michelle Budd, to approve the General Fund Accounts Payable, \$65,208.99 (checks 145918-145974); Payroll, \$279,320.19 (checks 145975-146029); and ASB Fund Accounts Payable, \$2,512.97 (checks 145910-145917). The decision was unanimous (4-0).

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:15 pm.

**APPROVED:**

**BY:**

BOARD PRESIDENT

BOARD SECRETARY