

**MINUTES  
WAHAKIYAKUM SCHOOL DISTRICT #200  
CATHLAMET, WA 98612**

June 17, 2014

**CALL TO ORDER:** Shawn Merz called the meeting to order at 5:30 p.m. Other members in attendance were Sue O'Connor and Michelle Budd. Tim Hanigan arrived at approximately 5:45pm. Bob Garrett, superintendent; Stephanie Leitz, HS principal; and Theresa Libby, K-8 principal; were also in attendance.

**ATTENDANCE:** Marc Niemeyer, Carrie Badger, Karas Pillar, Jeff Pillar, Nick Vavoudis, Eric Hansen, Launie Becker, Darla Mead, Roberta Reichert, Jeff Rooklidge, Lisa Frink, Tina Merz, Janine Oman, Lacey Woodside, Shelley Olsen, Nicole Wilson, Paul Ireland, Cindy Fudge, Mike Wright, Jamie Cothren and Pat Brown, staff members; Cindy Turner, Mary Thomas, Sandy Everman, Robin Westphall, Martie Vavoudis, Juanita Rodahl, Kim Herren, Paula Culbertson, Adrienne Wittse-Hiatt, Sheila Mace, Wendy Blix, Lars Blix, Rolly Armstrong, Julie Johns, Susan Kuhn, and Todd Wilson, community members; Morgan Elliott, student; and Diana Zimmerman, with The Eagle, were also present. The sign-in sheet is attached.

**APPROVAL OF AGENDA:** Sue O'Connor moved, seconded by Michelle Budd, to approve the agenda as presented. The decision was unanimous.

**PUBLIC COMMENT AND/OR SUGGESTIONS:** Lacey Woodside asked about the superintendent's contract. Sheila Mace gave a brief update on the school garden (see attached) and three MS teachers (Tina Merz, Carrie Badger and Jeff Pillar) gave a presentation on class size matters (see attached.) Sandy Everman asked about accreditation and Stephanie Leitz responded with a brief update.

Shawn Merz moved to hire three additional teachers. Much discussion followed but the motion eventually died due to the lack of a second.

**APPROVAL OF CONSENT AGENDA ITEMS:** Tim Hanigan moved, seconded by Michelle Budd, to approve the consent agenda items as presented: Approval of the Minutes from the May 15, 2014, Board Meeting; Acceptance of Retirement Notification from Joyce Hoven; Approval of 13-14 supplemental contracts (see attached); and Approval of Scheduling the 2014-2015 Budget Hearing at the Beginning of the July 22, School Board Meeting. The decision was unanimous.

**OLD BUSINESS:**

**DISCUSSION REGARDING EXTRA-CURRICULAR PROGRAMS:** Mr. Garrett gave a brief update on this topic and then raised the question as to whether or not 8<sup>th</sup> graders should be allowed to compete at the HS level in those instances when the Central 2B League has approved doing so. Most of this discussion focused on the sport of baseball. Nearly everyone speaking on the subject was in favor of utilizing 8<sup>th</sup> graders on the HS team if it lead to salvaging the team. No action took place at this time.

**DISCUSSION REGARDING FARM FOREST:** Mr. Garrett gave an update on this topic as well. In Kyle Hurley's absence, Mr. Garrett shared that our Vo-Ag Advisory Committee had met and were in favor of having some logging done sometime this next year with the hope that a larger percentage of the revenue could be devoted to the support of the Vo-Ag and FFA programs. The Committee also expressed that they were not in favor of having any more of the farm forest sold, and could not give an opinion regarding the possibility of leasing since they did not have any specifics on the possible leasing. John Doumit, who was unable to attend the meeting, had submitted a letter on the topic (see attached.) No action took place at this time.

**SECOND REVIEW OF POLICIES:** The Board completed a second review of Policies 1220, 1225, 1230, 1240, 1250, 1310, 1320, 1330, 1400 and 1410. The Board was in consensus that policy 1250 should be rescinded, and that policy 1400 should have the start time of our meetings changed from 5:00 pm to 5:30 pm. The remainder of the policies remained unchanged.

**FIRST REVIEW OF POLICIES:** Mr. Garrett presented the following policies for first review: 1420, 1440, 1450, 1610, 1620, 1630, 1731, 1732, 1733 and 1810. Mr. Garrett asked the Board to pay special attention to Policies 1420, 1440, 1610, 1733 and 1810.

#### **NEW BUSINESS:**

**APPROVAL OF 2014-2015 HIGHLY CAPABLE PROGRAM APPLICATION:** Tim Hanigan moved, seconded by Sue O'Connor, to approve the 2014-2015 Highly Capable Program Application. The decision was unanimous, 4-0.

**APPROVAL OF 2014-2015 TRANSITIONAL BILINGUAL PROGRAM APPLICATION:** Tim Hanigan moved, seconded by Sue O'Connor, to approve the 2014-2015 Transitional Bilingual Program Application. The decision was unanimous, 4-0.

**DISCUSSION REGARDING THE FRITZ BUILDING:** Mike Wright provided a written narrative on this subject (see attached) and also gave a brief report and answered questions. No action was taken on this topic.

**DISCUSSION REGARDING REQUIRED TRAINING FOR SCHOOL BOARD MEMBERS:** Tim Hanigan explained that there is now a requirement for school board members to receive training on the Open Public Meetings Act, Public Records Act and records retention. Mr. Garrett said that he would inquire if Dan Bigelow would be willing to present the training.

**CONSIDERATION OF ONE-YEAR LEAVE OF ABSENCE REQUEST FROM SANDY HENDRICKSON:** Tim Hanigan moved, seconded by Michelle Budd, to approve Sandy Hendrickson's one-year leave of absence (see attached) request provided we can find a suitable replacement teacher. The decision was unanimous, 4-0.

**2014-2015 MEAL PRICES:** Mr. Garrett shared that Krista Fritzie has informed him that our lunch price for students need to be increased by at least \$.08. Mr. Garrett said that he will share more information on this topic at our July school board meeting, and therefore would like to wait until at least the July meeting to set the price. The Board was in consensus to do so.

**DISCUSSION REGARDING THE POSSIBILITY OF EARLY PAY-OFF OF LOAN FROM THE COUNTY:** Mr. Garrett reminded the Board of our loan payment obligation (\$100,000 plus \$1,044 in interest) to the County at the end of August, 2014. In addition, we have the final loan payment obligation (\$137,000 plus approximately \$822 in interest) due by August 31, 2015. Paying the balance this August could save the District approximately \$822. No action took place at this time.

**OTHER BUSINESS:** None

**PRINCIPAL REPORTS:** Both principals shared written reports (see attached.)

**SUPERINTENDENT'S REPORT:** Mr. Garrett reported on our June Enrollment; the Budget Status for each fund; the fact that the Mrs. Libby and Mrs. Leitz have worked on revising and improving our request to the State Board of Education regarding our 180-day waiver application, and that we should hear of a final decision in mid-July; and that if the Board was interested in the possibility of hiring one or more new teachers for next year, that Mr. Garrett should post vacancies as soon as possible.

**POSTING OF POTENTIAL TEACHING VACANCIES:** After another round of much discussion on this topic, Shawn Merz moved, seconded by Michelle Budd, to direct Mr. Garrett to post the following potential teaching vacancies: one elementary teaching position, one MS science teaching position, and one MS physical education teaching position. The motion passed 3-1 (Merz, Budd and O'Connor voting yes; Hanigan voting no.)

**PAYROLL AND VOUCHERS:** The Board reviewed the vouchers as presented. Tim Hanigan moved, seconded by Michelle Budd, to approve the General Fund Accounts Payable, \$82,328.95 (checks 146400-146450); Payroll, \$283,336.82 (checks 146451-146504); and ASB Fund Accounts Payable, \$13,325.92 (checks 146379-146399). The decision was unanimous

**EXECUTIVE SESSION - NEGOTIATIONS:** The Board went into executive session at 8:00 pm to discuss negotiations. The anticipated length of the executive session was about 45 minutes. The Board returned to open session at 8:54pm.

**MULTIPLE APPROVALS:** Tim Hanigan moved, seconded by Sue O'Connor, to approve the following:

- 2014-2015 Salary Schedule for Teachers and Counselor (see attached)
- 2014-2015 Contracts for Returning Teachers and Counselor (see attached)
- 2013-2016 Collective Bargaining Agreement Between Wahkiakum School District and Wahkiakum Education Support Personnel (see attached)
- 2013-2014 Collective Bargaining Agreement Between Wahkiakum School District and Wahkiakum County Extracurricular Association (see attached)
- 2014-2017 Collective Bargaining Agreement Between Wahkiakum School District and Wahkiakum County Extracurricular Association (see attached)
- 2014-2015 Salary Schedule for Principals (see attached)
- 2014-2015 Contract for Theresa Libby as K-8 Principal (see attached)
- 2014-2015 Contract for Stephanie Leitz as HS Principal (see attached)
- 2014-2015 Contract for W. Robert Garrett as Superintendent (see attached)

The motion passed 3-0 (Hanigan, O'Connor, Budd voting yes; Merz abstained.)

Tim Hanigan moved, seconded by Michelle Budd, authorizing Mr. Garrett to sign the above listed Agreements on behalf of the Board. The decision was unanimous, 4-0.

**RECESS:** With a desire to have input from all school board members, the Board opted to recess the meeting at 9:00pm until Wednesday, June 25, at 5:30pm in the HS library.

**RECONVENED:** Tina Schubert, board chair, reconvened the meeting at 5:30pm on Wednesday, June 25. Other members in attendance were Tim Hanigan, Shawn Merz, Sue O'Connor and Michelle Budd. Bob Garrett, superintendent, and Theresa Libby, K-8 principal; were also in attendance.

**ATTENDANCE:** Eric Hansen, Roberta Reichert, Carrie Badger, Janine Oman, Mike Wright, Lisa Frink and Nicole Wilson, staff members; and Jim Culbertson, Paula Culbertson and Chris Holmes, community members; were also in attendance.

**FRITZ BUILDING:** Tim Hanigan moved, seconded by Sue O'Connor, to approve having roof repair work done on the Fritz Building. The decision was unanimous.

**FARM FOREST:** Chris Holmes informed the Board that Wahkiakum County Health and Human Services was considering two different projects, both of which would require property acquisition. It was agreed that Mr. Garrett would contact Chris if and when the Board made a decision to lease or sell any of its farm forest property.

**BOARD TRAINING:** The Board was in consensus that each individual member would be responsible for obtaining the newly required training on the Open Public Meetings Act, the Public Records Act and records retention.

**CLASS SIZE AND POSSIBLE HIRING OF NEW TEACHERS:** Much discussion took place regarding this topic and its potential impact on the District's budget. With no final decision being made, the Board was in consensus to hold a special school board meeting at 4:30pm on Thursday, July 17, in the HS library. The sole purpose of the meeting was to consider financial options that might result in freeing up some money to allow smaller class sizes.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:20pm.

**APPROVED:**

**BY:**

BOARD PRESIDENT

BOARD SECRETARY