

**MINUTES  
WAHKIAKUM SCHOOL DISTRICT #200  
CATHLAMET, WA 98612**

February 24, 2015

**CALL TO ORDER:** Tina Schubert called the meeting to order at 5:30p.m. Other members in attendance were Shawn Merz, Sue O'Connor and Michelle Budd. Bob Garrett, superintendent; Stephanie Leitz, HS principal; and Theresa Libby, K-8 principal; were also in attendance.

**ATTENDANCE:** Mike Wright, Kyle Hurley and Paul Ireland, staff members; Jim Culbertson and Paula Culbertson, community members; and Diana Zimmerman, with The Eagle, were also present.

**APPROVAL OF AGENDA:** Shawn Merz moved, seconded by Sue O'Connor, to approve the agenda as presented. The decision was unanimous.

**APPOINTMENT AND SWEARING IN OF PAULA CULBERTSON AS SCHOOL BOARD MEMBER:** The school board appointed Paula Culbertson to serve as our Director District #2 board member. Mr. Garrett administered the oath of office and Paula Culbertson was sworn in as our newest school board member, replacing Tim Hanigan.

**PUBLIC COMMENT AND/OR SUGGESTIONS:** None

**APPROVAL OF CONSENT AGENDA ITEMS:** Shawn Merz moved, seconded by Sue O'Connor, to approve the consent agenda items as presented: minutes of the January 20, 2015, meeting (see attached); and the approval of the second reading of policies 2107, 2140, 2145, 2150, 2151, 2410, 3115, 3207, 3210, 3211, 3231, 3241, 3417, 3510, 5000, 5010, 5011 and 5281. The decision was unanimous.

**OLD BUSINESS**

**POLICIES 2005 AND 2108:** Shawn Merz moved, seconded by Michelle Budd, to approve policies 2005 and 2108 as presented. The decision was unanimous.

**DISCUSSION REGARDING THE FARM FOREST:** Kyle Hurley, Vo-Ag teacher and FFA advisor, reported that he had met with his Advisory Committee and that it was recommending that Kyle and his class move forward with submitting a Forest Practice Application to have approximately 13.9 acres of our farm forest logged as soon as the market improves. Shawn Merz moved, seconded by Michelle Budd, to approve moving forward with the Forest Practice Application to log approximately 13.9 acres. The decision was unanimous.

Kyle also stated that his Advisory Committee recommended having our farm forest surveyed in order to establish our exact boundaries. Sue O'Connor moved, seconded by Shawn Merz, to obtain bids from licensed surveyors to survey our farm forest. The decision was unanimous.

Lastly, Kyle informed the Board for at least the time being the trap shooting team was having to practice across the river at the BKS Gun Range, because Jerry DeBriac's property not available. At this time.

**SURPLUS VEHICLES:** Mr. Garrett presented a Public Notice (see attached) regarding our surplus vehicles that he would like to run in the next two issues of The Eagle. The Board was in consensus to have the Public Notice placed in our local paper.

**CONSTRUCTION SERVICES GROUP AND SECURITY/TECHNOLOGY PROJECT:** Mr. Garrett presented a draft of the Inter-Agency Agreement between CSG of ESD 112 and Wahkiakum School District. Mr. Garrett stated that he and Mike Wright had a couple of concerns regarding the document, and therefore the topic was tabled until a later date.

## **NEW BUSINESS**

**POSSIBLE APPROVAL OF OVERNIGHT FIELD TRIP FOR ROBOTICS CLASS:** Stephanie Leitz reported that Jeff Rooklidge would like to take his robotics class on an overnight field trip to Zillah, Washington, so that his students could compete in a Robotics/Computer Science competition on March 11, 2015. Sue O'Connor moved, Shawn Merz seconded, to approve the requested overnight field trip for the robotics class. The decision was unanimous.

**POSSIBLE APPROVAL OF PAVING CONCRETE LOADING AREA AT THE HIGH SCHOOL:** Our maintenance supervisor, Mike Wright, reported that we have a safety concern regarding severely cracked concrete in our loading area outside the high school. Mr. Wright presented a quote from Naselle Rock and Asphalt Co. to do the work for \$6,777.38. Paula Culbertson asked about the remaining area down toward the beginning of the driveway up to the loading area, saying that it was severely pitted and wondered if we might be better off to include that area as well in our paving project. Paula Culbertson moved, seconded by Michelle Budd, to approve up to \$9,000 for the paving work by Naselle Rock and Asphalt Co. The decision was unanimous.

**OTHER BUSINESS:** None

**PRINCIPALS' REPORTS:** Mrs. Libby reported on our involvement with the Smarter Balanced Assessments. Mrs. Leitz reported on an all-day assembly sponsored by United Way called Make a Change. The assembly will be for all 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> graders. The seniors will take a field trip to the WSU-Vancouver campus on the same day.

**SUPERINTENDENT'S REPORT:** Mr. Garrett reported on the February enrollment count; our January budget status report for each fund; reminded the Board that budget extensions will be needed this school year for our General Fund, Capital Projects Fund and Debt Service Fund; reminded the Board that they would need to complete their annual report to the Public Disclosure Commission in April; distributed a quote from H&K Construction that Calvin Grasseth presented for the construction of a 3-sided pole building at our bus garage; presented a report regarding athletic participation by our student body and reasons for those not participating (see attached); and informed the Board that he and Mike Wright and met with the representative from the USDA and that she had submitted our application along with a three-page recommendation for it. We should hear back within a couple of months regarding our status.

**APPROVAL OF VOUCHERS AND PAYROLL:** The Board reviewed the vouchers as presented. Michelle Budd moved, seconded by Shawn Merz, to approve the General Fund Accounts Payable, \$94,491.92 (checks 147420-147483); Payroll, \$287,825.18 (checks 147522-147574); the ASB Fund Accounts Payable, \$11,170.71 (checks 147410-147419); and Comp Taxes \$178.75 (check 147484). The decision was unanimous.

**EXECUTIVE SESSION:** The Board went into executive session at 7:00pm to discuss personnel evaluations and negotiations. The Board returned to open session at 8:20 pm and then took the following actions:

- 1) Paula Culbertson moved, seconded by Michelle Budd to approve Bob Gawith as our MS Asst. Track coach.
- 2) Shawn Merz moved, seconded by Sue O'Connor to approve Jeff Rooklidge as our HS Asst. Baseball coach.
- 3) Shawn Merz moved, seconded by Sue O'Connor to approve Stacey Wegdahl as our HS Asst. Softball coach.
- 4) Michelle Budd moved, seconded by Paula Culbertson, to approve Mike Thomas as our MS Science Teacher on a non-continuing contract for the second semester of the school year.
- 5) Paula Culbertson moved, seconded by Sue O'Connor, to approve Shelby Deaton as our District Clerk at an hourly rate of \$17.39
- 6) Paula Culbertson moved, seconded by Sue O'Connor, to approve Tamela Keith as our Gear Up Coordinator at an hourly rate of \$20.00, and as a para-educator paid off our 2014-15 Support Staff Salary Schedule.

All motions passed unanimously.

Tina Schubert announced that our next meeting would be on March 24, at 5:30pm.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:25pm.

**APPROVED:**

**BY:**

BOARD PRESIDENT

BOARD SECRETARY