

**MINUTES
WAHKIAKUM SCHOOL DISTRICT #200
CATHLAMET, WA 98612**

July 28, 2015

CALL TO ORDER: Shawn Merz called the meeting to order at 5:30pm. Other members in attendance were Sue O'Connor and Paula Culbertson. Bob Garrett was also in attendance.

ATTENDANCE: Paul Ireland, staff member; Duncan Cruickshank, representing the Town of Cathlamet; and Diana Zimmerman, with the Eagle, were also present.

APPROVAL OF AGENDA: Paula Culbertson moved, seconded by Sue O'Connor, to approve the agenda as presented. The decision was unanimous.

2015-2016 BUDGET HEARING: Mr. Garrett summarized each fund's budget for the 2015-2016 school year and fielded questions from the Board and others in attendance. Budget documents were available for anyone who wanted them.

PUBLIC COMMENT OR SUGGESTIONS: None

APPROVAL OF CONSENT AGENDA ITEMS: Paula Culbertson moved, seconded by Sue O'Connor, to approve the consent agenda items as presented: minutes of the June 23, 2015, meeting (see attached); minutes from the July 13, 2015, special meeting (see attached); 2014-2015 supplemental contracts (see attached); 2015-2016 supplemental contracts (see attached); acceptance of resignation from Nathan Parsons (see attached); 2015-2016 Interlocal Agreements with ESD 112 (see attached); 2015-2019 Interlocal Agreement with Lower Columbia College (see attached); and first reading of policies provided by WSSDA (see attached). The decision was unanimous.

OLD BUSINESS:

DISCUSSION REGARDING TEMPORARY ROAD USE AGREEMENT: – Mr. Garrett informed the Board that he had gone over to our farm forest to look at the access road and where a trail might be placed. As it turns out, a lot of work would have to happen before a trail could even be put in. The road itself is very narrow, and that is the path that Mr. Hurley and his students use to get up to the property. If a logging truck came down as kids were walking up, there is absolutely nowhere for the kids to get out of the truck's way. Mr. Hurley said that he takes students (primarily his forestry class students) over to the farm forest about 2 or 3 times a week during September and October (fewer times after that due to the rainy season.) Mr. Garrett asked Mr. Hurley how we worked things out when we had our own logging done on our farm forest property, and he said it was almost always done in the summer when no students were around. It was also mentioned that Mr. Rooklidge sometimes takes students to the farm forest, as do some of the K-8 teachers. Scheduling outdoor education activities and then having to cancel them due to logging, is not conducive to effective instruction and learning. Paula Culbertson also spoke to liability issues. After much discussion, the Board was in consensus that they did not want to grant access to a logging company primarily due to the safety concerns for the students.

NEW BUSINESS

DISCUSSION REGARDING SCHOOL ZONE: Duncan Cruickshank, representing the Town of Cathlamet, stated that he had received a grant related to traffic safety; and that he was interested in knowing if the Board would be in support of having a school zone created covering the “hill” from Columbia at Spring to Columbia at Alder (which happens to be the end of the paved sidewalk along Columbia). He said that he would be working with the Sheriff’s Office to obtain its input before having speed/school zone signs posted. The Board was in consensus to be in support of Duncan’s proposal.

APPROVAL OF RESOLUTION 0615-072815 (ADOPTION OF 2015-2016 BUDGET, ALL FUNDS): Sue O’Connor moved, seconded by Paula Culbertson, to approve Resolution 0615-072815 (Adoption of 2015-2016 Budget, All Funds), (see attached.) The decision was unanimous.

APPROVAL OF PURCHASE OF 50 ADDITIONAL CHROMEBOOKS: Mr. Garrett explained that we had some Title I funds still available, and that the principals are recommending the purchase of fifty chromebooks to be used primarily by Title I students in grades K-8. Paula Culbertson moved, seconded by Sue O’Connor, to approve said purchase. The decision was unanimous.

POSSIBLE ADOPTION OF MS SOCIAL STUDIES INSTRUCTIONAL MATERIALS: In Eric Hansen’s absence, Paula Culbertson presented the work and recommendation of the instructional materials committee for MS social studies curriculum, of which Paula was a member. The recommendation was to purchase a one-year online subscription to two McGraw Hill publications: Discovering Our Past: A History of the World (copyrighted 2014) to be used in Grade 6 by approximately 35 students; and Discovering Our Past: A History of the United States (copyrighted 2016) to be used in Grades 7 and 8 by approximately 80 students. The recommendation also included purchasing 10 hard copy textbooks for Grade 6, and 15 hard copy textbooks for grades 7-8. The estimated expense including shipping but not tax, is \$4,304.60 (see attached). Paula Culbertson moved, seconded by Sue O’Connor, to approve the purchase as recommended. The decision was unanimous.

POSSIBLE APPROVAL OF 2015-16 PART-TIME CERTIFICATED CONTRACT (.100 FTE) FOR FERN FEY: Mr. Garrett explained that he and our two principals have been brainstorming how we might fill the need for a coordinator/teacher for our Title/LAP/ELL/HiCap vacancy. Fern Fey and Cathy Murphy have expressed interest in sharing the responsibilities and the administration is very interested in seeing if we can make that happen. While Mr. Garrett said he does not yet have enough fiscal data to know how many dollars will be available, for the time-being he would like the Board to approve a .100 FTE contract for Fern Fey (Cathy Murphy already has a .200 contract) with the understanding that we will revisit the issue in another month or two. Sue O’Connor moved, seconded by Paula Culbertson, to approve a 2015-16 part-time (.100 FTE) certificated contract for Fern Fey. The decision was unanimous.

POSSIBLE APPROVAL OF BID FOR REPLACEMENT OF HS DOORS: Mr. Garrett explained that we only had one vendor, JH Kelly, submit a bid for our replacement door project. Originally they submitted a bid for three sets of doors, but we asked them to revise the bid for just two sets of doors, as we could not afford their original bid. They did just that, bidding \$22,000 for the replacement of the main doors at the high school and \$12,500 to replace the doors at the end of the hall at the high school that open out toward the tech building. After some discussion, Sue O'Connor moved, seconded by Paula Culbertson, to award the total bid in the amount of \$34,500, to JH Kelly. The decision was unanimous.

OTHER BUSINESS: None

SUPERINTENDENT'S REPORT: Mr. Garrett reported on the following: the budget status for each fund; updated the Board on the security and technology project; there are some "cons" regarding the Community Eligibility Provision food service program and he is still trying to acquire more information; and the WSSDA Conference is coming up in November in Bellevue, and is available to all Board Members.

APPROVAL OF VOUCHERS AND PAYROLL: The Board reviewed the vouchers as presented. Paula Culbertson moved, seconded by Sue O'Connor, to approve the General Fund Accounts Payable \$132,057.04 (checks 148219-148272); Payroll \$268,330.04 (checks 148166-148212); the ASB Fund Accounts Payable \$10,416.42 (checks 148213-148217); the Trust Account Payables, \$1,000.00 (check 148218); Comp Tax \$663.32 (checks 148273-148274 and 148276), and one corrected/voided check in the amount of \$8,535.71 (check 148275). The decision was unanimous.

EXECUTIVE SESSION: The Board went into executive session at 7:20pm to discuss Personnel Evaluations and Negotiations. The Board returned to the open session at 7:55p.m.

APPROVAL OF REVISED 2015-16 PRINCIPAL SALARY SCHEDULE INCLUDING 3% SALARY INCREASE: Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2015-16 principal salary schedule including a 3% salary increase as presented (see attached). The decision was unanimous.

APPROVAL OF REVISED 2015-16 PRINCIPAL CONTRACTS INCLUDING 3% SALARY INCREASE AS DESIGNATED IN THE APPROVED 2015-16 PRINCIPAL SALARY SCHEDULE: Paula Culbertson moved, seconded by Sue O'Connor, to approve revised 2015-16 principal contracts for Stephanie Leitz as the HS Principal (salary \$88,340) and for Theresa Libby as the K-8 Principal (salary \$88,340.) The decision was unanimous.

APPROVAL OF 2015-16 NON-REPRESENTED CLASSIFIED EMPLOYEES SALARY SCHEDULE INCLUDING 0.5% SALARY INCREASE PLUS 3% SALARY INCREASE AS FUNDED BY THE LEGISLATURE: Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2015-16 Non-Represented Classified Employees Salary Schedule including a 0.5% salary increase plus a 3% salary increase as funded by the legislature (see attached.) The decision was unanimous.

AUGUST BOARD MEETING: The Board was reminded that our August school board meeting will be at 5:30pm on Tuesday, August 18th.

ADJOURNMENT: There being no further business, the meeting was adjourned by Shawn Merz at 8:00p.m.

APPROVED:

BY:

BOARD PRESIDENT

BOARD SECRETARY