

**MINUTES
WAHAKIYAKUM SCHOOL DISTRICT #200
CATHLAMET, WA 98612**

August 18, 2015

CALL TO ORDER: Tina Shubert called the meeting to order at 5:33p.m. Other members in attendance were Paula Culbertson and Shawn Merz. Bob Garrett, superintendent; Stephanie Leitz, HS principal; and Theresa Libby, K-8 principal; were also in attendance.

ATTENDANCE: Joyce Wilson, Paul Ireland, and Shelby Deaton, staff members; Dan Wilson community member; and Diana Zimmerman, with the Eagle, were also present.

APPROVAL OF AGENDA: Paula Culbertson moved, seconded by Shawn Merz, to approve the agenda as presented. The decision was unanimous.

PUBLIC COMMENT OR SUGGESTIONS: None

POSSIBLE APPOINTMENT OF NEW BOARD MEMBER: Mr. Garrett presented Dan Wilson as a community member who expressed interest in serving as our District 5 school board member. Shawn Merz moved, seconded by Paula Culbertson, to appoint Dan Wilson as our new board member. The decision was unanimous and Mr. Wilson signed his oath of office.

APPROVAL OF CONSENT AGENDA ITEMS: Paula Culbertson moved, seconded by Shawn Merz, to approve the consent agenda items as presented: minutes of the July 28, 2015, meeting (see attached); approval of 2015-2016 Out of Endorsement Assignments (see attached); approval of Traffic Safety Education Fee \$300; approval of 2015-2016 Meal Prices (see attached); and acceptance of resignation from Mike Wright effective August 28, 2015, maintenance supervisor (see attached). The decision was unanimous.

OLD BUSINESS

CLARIFICATION OF BIDS REGARDING HS DOOR PROJECT: Mr. Garrett clarified to the board members that he misspoke last month when he stated that we only had one bid for the door project. A bid from Five Rivers Construction had been submitted but it was significantly higher than the approved bid from JH Kelly. Mr. Garrett presented a written recap of the two bids (see attached.) Last month Mr. Garrett shared that even the bid from JH Kelly was higher than we had budgeted, and therefore JH Kelly was asked to revise their bid without including Door 3. JH Kelly did that and that was the bid that was approved last month. Stephanie Leitz then mentioned that JH Kelly is willing to donate the third door (lunch entrance) free of charge which is approximately a \$12,300 donation. Shawn Merz moved to approve the third door donation from JH Kelly valued at \$12,300, and Paula Culbertson seconded the motion. The decision was unanimous. The Board briefly conversed on the rules regarding donations. Mr. Garrett clarified that the Board by policy must approve donations over \$5000 and that donations need to be appropriate for the educational setting.

SECOND READING POLICIES: Paula Culbertson shared her thoughts regarding Policy 1340 and requested that this policy not be adopted until a later date when the School District has a full Board again. The Board also discussed policies 3205 and 5011 as well as their procedures. Paula Culbertson moved, seconded by Shawn Merz, to approve the second reading of policies as presented, with the exception of policy 1340. The decision was unanimous.

NEW BUSINESS

APPROVAL OF 2015-16 STATE TRANSITIONAL BILINGUAL PROGRAM APPLICATION: Stephanie Leitz and Theresa Libby talked about the Transitional Bilingual Program that our school provides to students who speak English as their second language. These students take a test to see how well they can speak English and then they take classes with the other students in this program to work on their English speaking skills. They take a series of tests to be able to test out of the program and to monitor their progress. Teachers and para-educators go through various trainings to be able to help these students properly.

APPROVAL OF 2015-16 HIGHLY CAPABLE PROGRAM APPLICATION: Stephanie Leitz and Theresa Libby also explained the Highly Capable program that is implemented throughout the school district. In order to receive iGrant 217 Stephanie Leitz worked with Naselle School District to make a plan on how to assess the students and then how to train teachers and para educators. In order to be considered Highly Capable, students must be referred and must take a test. If a new student was considered Highly Capable at their previous school, they will be considered Highly Capable in this school district as well. Every new third grade student takes the Highly Capable test and staff members can also recommend that current students from any grade take the test.

Paula Culbertson moved, seconded by Shawn Merz, to approve the 2015-16 Transitional Bilingual and Highly Capable grant applications. The decision was unanimous.

APPROVAL OF 2015-16 SUPPLEMENTAL CONTRACTS: Mr. Garrett presented several supplemental contracts for the Board's approval (see attached). He brought attention to the new Volunteer Cheer coaches, Aztell McGee and Paris Cothren. And Mrs. Leitz explained the Bridge to College Grant that was given to the school to send Audrey Petterson and Michele Haberlach to trainings throughout the school year. Paula Culbertson moved, seconded by Shawn Merz, to approve the 2015-16 Supplemental Contracts as presented. The motion passed 3-0-1 with Shawn Merz abstaining.

APPROVAL OF 2015-16 CLASSIFIED EMPLOYEES: Shawn Merz moved, seconded by Paula Culbertson, to approve the 2015-16 Classified Employees as presented (see attached list). The motion passed 3-0-1 with Dan Wilson abstaining.

POSSIBLE APPROVAL OF BID AWARD – PA SYSTEM AT HS: The District received two bids regarding the new one-way PA system for the high school. They were Day Wireless at \$29,392.71; and G.B. Manchester at \$51,389.38. Paula Culbertson questioned whether they would be doing all the wiring, and Mr. Garrett said that they would be. Paula Culbertson moved, seconded by Shawn Merz, to accept the bid from Day Wireless to provide a one-way PA system in the High School. The decision was unanimous.

POSSIBLE APPROVAL OF BID AWARD – BLINDS AT HS: The District received two bids regarding window blinds for most windows in the high school. They were Home Depot at \$10,411.09; and Golden Ladder at \$10,048.32. Stephanie Leitz explained to the Board that faux wood blinds would be replacing the current blinds that do not close. This is a safety issue for the students if an intruder were to come on school grounds. Paula Culbertson moved, seconded by Shawn Merz, to accept the low bid provided by Golden Ladder. The decision was unanimous.

OTHER BUSINESS: None

PRINCIPALS' REPORTS: Stephanie Leitz and Theresa Libby told the Board about upcoming events scheduled to get students and staff ready to come back to school. The elementary and grade school will have a back to school night where kids can get their lockers and meet their teachers. Elementary teachers came in the first week of August to prepare lessons and classrooms. Middle school teachers will be coming in on August 27th. K-5 conferences will be held on August 31st and September 1st. Stephanie Leitz was excited to announce that she has 14 link leaders this year that will go through training and assist new students through orientation. Orientation at the high school will be held on August 28th from 9am to noon. There will be various activities including a tour of the school, and students will be able to meet their teachers, and then there will be a BBQ. Shawn Merz asked about foreign exchange students and how many our school typically takes. Stephanie Leitz mentioned that although the school rarely, if ever, turns away a foreign exchange student, we've never had more than six at a time.

SUPERINTENDENT'S REPORT: Mr. Garrett reported on the following: the budget status for each fund, the status on our Technology and Security Project; a possible cooling and duct system that will have to go into place for the technology mainframe area; he won't be recommending the Community Eligibility Provision Program as it could have adverse effects on our programs whose funding formulas include our percentage of students who are eligible for free or reduced price meals; and he explained that we are in compliance with the State's Minimum Basic Education standards.

APPROVAL OF VOUCHERS AND PAYROLL: The Board reviewed the vouchers as presented. Paula Culbertson moved, seconded by Shawn Merz, to approve the General Fund Accounts Payable \$171,987.42 (checks 148321-148362); Payroll \$255,873.28 (checks 148277-148307); the Trust Fund Accounts Payable \$1000 (check 148308); the Capital Projects Fund Accounts Payable \$159,224.96 (checks 148315-148320); and Comp Tax \$278.31 (check 148363). The decision was unanimous.

EXECUTIVE SESSION: The Board went into executive session at 6:40pm to discuss negotiations and personnel evaluations.

The Board returned to open session at 7:30pm.

APPROVAL OF 2015-2015 TEACHERS' SALARY SCHEDULE: Paula Culbertson moved, seconded by Dan Wilson, to approve the 2015-2016 Teachers' Salary Schedule (see attached) as presented. The motion passed 3-0-1 with Merz abstaining.

APPROVAL OF REVISED 2015-2016 TEACHER CONTRACTS TO RECOGNIZE TEACHER PLACEMENT ON THE NEWLY APPROVED 2015-2016 TEACHERS' SALARY SCHEDULE: Paula Culbertson moved, seconded by Dan Wilson, to approve revised 2015-2016 teacher contracts to recognize teacher placement on the newly approved 2015-2016 teachers' salary schedule. The motion passed 3-0-1 with Merz abstaining.

ADJOURNMENT: There being no further business the meeting was adjourned at 7:34pm.

APPROVED:

BY:

BOARD PRESIDENT

BOARD SECRETARY