

**MINUTES**  
**WAHKIAKUM SCHOOL DISTRICT #200**  
**CATHLAMET, WA 98612**

September 22, 2015

**CALL TO ORDER:** Tina Shubert called the meeting to order at 5:30p.m. Other members in attendance were Paula Culbertson, Shawn Merz and Dan Wilson. Bob Garrett, superintendent; Stephanie Leitz, HS principal; and Theresa Libby, K-8 principal; were also in attendance.

**ATTENDANCE:** Paul Ireland, staff member; Brandon Olsen, Tony Boyce and Jim Culbertson, community members; and Diana Zimmerman, with the Eagle, were also present.

**APPROVAL OF AGENDA:** Paula Culbertson moved, seconded by Shawn Merz, to approve the agenda as presented. The decision was unanimous.

**PUBLIC COMMENT OR SUGGESTIONS:** Brandon Olsen with Olsen Logging requested to speak with the Board about the possibility of Olsen Logging and Jerry DeBriae Logging having access to the farm forest logging road. The request was being made so that the two logging companies could complete a logging project on property to the north of the District's farm forest.

**AGREEMENT OF USE OF FARM FOREST LOGGING ROAD:** After considerable discussion, Paula Culbertson moved, Shawn Merz seconded, to approve an agreement for Olsen Logging and Jerry DeBriae Logging to utilize our farm forest logging road during the fall of 2015 with conditions (see attached.) The decision was unanimous.

**APPROVAL OF CONSENT AGENDA ITEMS:** Shawn Merz moved, seconded by Paula Culbertson, to approve the consent agenda items as presented: minutes of the August 18, 2015, meeting (see attached); minutes of the August 28, 2015, special meeting (see attached); acceptance of extracurricular resignation from Shelley Olsen as the MS volleyball coach and the MS girls co-head basketball coach (see attached); acceptance of extracurricular resignation from Cody Olsen as the MS girls co-head basketball coach (see attached); the hiring of Hannah Ohrberg as a para-educator; and the promotion of Randy Nakonsky to the maintenance supervisor position. The decision was unanimous.

**OLD BUSINESS**

**POSSIBLE APPROVAL OF RE-KEYING DOORS AT K-8 BUILDING:** Mr. Garrett informed the Board that we had attempted to obtain three quotes on having our K-8 doors re-keyed but were only able to obtain one quote. The lone quote was provided by Keys Plus Locksmiths out of Longview in the amount of \$9,803.10 including tax (see attached.) We received no response from Cowlitz Lock and Key out of Longview and Elite Locks out of Vancouver had no desire to submit a quote. Shawn Merz moved, seconded by Paula Culbertson, to accept the quote from Keys Plus Locksmiths out of Longview in the amount of \$9,803.10 including tax. The decision was unanimous.

## **NEW BUSINESS**

**POSSIBLE APPROVAL OF PANIC ALARMS BID:** Mr. Garrett informed the Board that we had attempted to acquire twelve bids for our Panic Alarm System, but that we had only been able to obtain one bid. The lone bid was submitted by Synapse Technology LLC out of Marysville, WA, in the amount of \$17,525 plus tax in the amount of \$1,331.90 for a total of \$18,856.90. Shawn Merz moved, seconded by Paula Culbertson, to approve the bid from Synapse Technology in the amount of \$18,856.90 including tax. The decision was unanimous.

**PERMISSION TO GRANT APPROVAL FOR WAHAKIACUM COUNTY SHERIFF'S OFFICE AND THE 911 CENTER TO HAVE ACCESS TO THE SCHOOL DISTRICT'S SURVEILLANCE CAMERA SYSTEM:** Shawn Merz moved, seconded by Paula Culbertson, to approve granting access to our surveillance camera system to Wahkiakum County Sheriff's Office and the 911 Center. The decision was unanimous.

**APPROVAL OF 2015-16 REVISED CERTIFICATED CONTRACTS FOR TINA MERZ AND RYAN GARRETT:** Mr. Garrett informed the Board that we have two 15-16 certificated contracts to be revised: Tina Merz will now be a 1.0 FTE teacher rather than a 0.6 FTE teacher and Ryan Garrett's salary is to be revised due to the fact he obtained a Master degree this summer. Paula Culbertson moved, seconded by Dan Wilson, to approve the two revised certificated contracts as presented. The motion passed 3-0-1 with Merz abstaining.

**SCHOOL DISTRICT'S VISA ACCOUNTS:** Mr. Garrett explained that we currently have a VISA account for the District office and one for the K-8 building, but nothing for the high school. Our current limit is \$10,000. He asked the Board to approve a third account for the high school with the total credit limit for the three accounts to total \$15,000. Paula Culbertson moved, seconded by Shawn Merz, to approve the Visa request as presented. The decision was unanimous.

**OTHER BUSINESS:** None

**PRINCIPALS' REPORTS:** Stephanie Leitz and Theresa Libby made a presentation regarding our students' Smarter Balance Assessment results (see attached.) Mrs. Leitz also reported that Ron Wright, a teacher from Camas but living in Cathlamet, had approached us about applying for a Robotics grant through OSPI in conjunction with the local 4-H club. We were excited to do so and should find out if our grant is approved soon. If so, the initial program will be after school for middle school students.

**SUPERINTENDENT'S REPORT:** Mr. Garrett reported on the following: September enrollment, the budget status for each fund, the status on our Technology and Security Project, and a new law regarding the use of text messaging related to work.

**APPROVAL OF VOUCHERS AND PAYROLL:** The Board reviewed the vouchers and payroll as presented. Paula Culbertson moved, seconded by Shawn Merz, to approve the General Fund Accounts Payable \$170,708.80 (checks 148419-148520); Payroll \$344,715.13 (checks 148365-148405); the Trust Fund Accounts Payable \$1,500.00 (checks 148407-148408); the Capital Projects Fund Accounts Payable \$5,600.75 (check 148406); the ASB Fund Accounts Payable \$6,154.29 (checks 148409-148418); and Comp Tax \$905.54 (checks 148521-148522). The decision was unanimous.

**EXECUTIVE SESSION:** The Board went into executive session at 7:15pm to discuss negotiations, personnel evaluations and possible litigation.

The Board returned to open session at 8:52pm.

**APPROVAL OF 2015-2016 SUPPLEMENTAL CONTRACTS:** Paula Culbertson moved, seconded by Dan Wilson, to approve the 2015-2016 Supplemental contracts (see attached) as presented. The motion passed 3-0-1 with Merz abstaining.

**APPROVAL OF 2015-2017 COLLECTIVE BARGAINING AGREEMENT WITH WAHAKIYAKUM COUNTY EDUCATION ASSOCIATION:** Paula Culbertson moved, seconded by Dan Wilson, to approve the 2015-2017 Collective Bargaining Agreement with the Wahkiakum County Education Association. The motion passed 3-0-1 with Merz abstaining.

**ADJOURNMENT:** There being no further business the meeting was adjourned at 8:55pm.

**APPROVED:**

**BY:**

BOARD PRESIDENT

BOARD SECRETARY