

**MINUTES  
WAHKIAKUM SCHOOL DISTRICT #200  
CATHLAMET, WA 98612**

October 20, 2015

**CALL TO ORDER:** Tina Shubert called the meeting to order at 5:30p.m. Other members in attendance were Paula Culbertson, Shawn Merz, Sue O'Connor and Dan Wilson. Bob Garrett, superintendent; Theresa Libby, K-8 principal; and Shelby Deaton, district clerk; were also in attendance.

**ATTENDANCE:** Paul Ireland, staff member; Jim Culbertson, Veronica Gilbertsen, Jason Will and Derek West, community members; and Diana Zimmerman, with the Eagle, were also present.

**APPROVAL OF AGENDA:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the agenda as presented. The decision was unanimous.

**PUBLIC COMMENT OR SUGGESTIONS:** Derek West suggested that the staff be better educated regarding how to respond when they are made aware of a threat. Mr. Garrett stated that he believed that Mrs. Leitz would be meeting the next day with a staff member and parent to discuss such an incident.

**APPROVAL OF CONSENT AGENDA ITEMS:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the consent agenda items as presented: minutes of the September 22, 2015, meeting (see attached); first reading of policies (see attached), and approval of Form Package 664, Teacher Principal Evaluation Pilot grants application. The decision was unanimous.

**OLD BUSINESS**

**POSSIBLE APPROVAL OF 2015-2016 SUPPORT STAFF SALARY SCHEDULE:** Mr. Garrett presented the 2015-2016 Support Staff Salary Schedule that the Wahkiakum Education Support Personnel Association has approved. Mr. Garrett recommended that the Board approve the salary schedule as well. Shawn Merz moved, seconded by Paula Culbertson, to approve the 2015-2016 Support Staff Salary Schedule as presented (see attached). The decision passed 4-0-1 (Wilson abstaining).

**POSSIBLE APPROVAL OF 2015-2016 SUPPLEMENTAL CONTRACTS:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2015-2016 supplemental contracts as presented (see attached). The decision passed 4-0-1 (Merz abstaining).

**NEW BUSINESS**

**POSSIBLE APPROVAL OF BID AWARD FOR COOLING SYSTEM FOR THE HIGH SCHOOL SERVER ROOM:** Mr. Garrett informed the Board that we had successfully acquired three bids for our cooling system for the high school server room (see attached). Shawn Merz moved, seconded by Sue O'Connor, to approve the bid from Felton's Heating and Cooling in the amount of \$13,566.87 including tax. The decision was unanimous.

**POSSIBLE APPROVAL OF 2015-2016 REVISED CERTIFICATED CONTRACTS FOR FERN FEY AND LISA**

**FRINK:** Paula Culbertson moved, seconded by Shawn Merz, to approve revised 2015-2016 certificated contracts for Fern Fey (from .100 FTE to .200 FTE) and Lisa Frink (from 3 years of experience to 4 years of experience). The decision was unanimous.

**POSSIBLE APPROVAL OF 2014-2015 REVISED CERTIFICATED CONTRACT FOR LISA FRINK:**

Sue O'Connor moved, seconded by Paula Culbertson, to approve a 2014-2015 revised certificated contract for Lisa Frink (from 2 years of experience to 3 years of experience). The decision was unanimous.

**OTHER BUSINESS:** None

**PRINCIPALS' REPORTS:** On behalf of both of the principals, Theresa Libby gave a report regarding our 5D+ Teacher Evaluation process (see attached) and a first reading of a policy and procedures for 1:1 Chromebook assignment to students (see attached).

**SUPERINTENDENT'S REPORT:** Mr. Garrett reported on the following: October enrollment, the status of our Technology and Security Project (nearing completion), and an administrative decision to temporarily delay the rekeying of the K-8 building to see if there might be a more cost-effective way of eliminating the needs for keys throughout the district.

**APPROVAL OF VOUCHERS AND PAYROLL:** The Board reviewed the vouchers and payroll as presented. Paula Culbertson moved, seconded by Shawn Merz, to approve the General Fund Accounts Payable \$92,354.08 (checks 148588-148657); Payroll \$320,920.68 (checks 148523—148574 and check 148660); ; the Capital Projects Fund Accounts Payable \$3,713.66 (checks 148586-148587); the ASB Fund Accounts Payable \$5,691.24 (checks 148575-148585); and Comp Tax \$456.38 (checks 148658-148659). The decision was unanimous.

**ADJOURNMENT:** There being no further business the meeting was adjourned at 6:15pm.

**APPROVED:**

**BY:**

BOARD PRESIDENT

BOARD SECRETARY