

**MINUTES
WAHAKIYAKUM SCHOOL DISTRICT #200
CATHLAMET, WA 98612**

March 22, 2016

CALL TO ORDER: Shawn Merz called the meeting to order at 5:31p.m. Other members in attendance were Paula Culbertson, Dan Wilson, Robin Westphall and Sue O'Connor. Bob Garrett, superintendent; Stephanie Leitz, High School Principal; Theresa Libby, K-8 principal; and Shelby Deaton, District Clerk; were also in attendance.

ATTENDANCE: Paul Ireland and Paul Johns, staff members; Paul Lacy, Richard Swart, Duncan Cruickshank and Jason Will, community members; and Diana Zimmerman, with the Eagle; were also present.

APPROVAL OF AGENDA: Sue O'Connor moved, seconded by Paula Culbertson, to approve the agenda as presented. The decision was unanimous.

SWEARING IN OF APPOINTED SCHOOL BOARD MEMEBER: Newly appointed school board member, Robin Westphall, signed her oath of office and was thanked for her willingness to serve.

PUBLIC COMMENT OR SUGGESTIONS: Richard Swart, Town of Cathlamet Councilman; Duncan Cruickshank, Town of Cathlamet Public Works Director; and Paul Lacy, Wahkiakum County Engineer; shared about their involvement in a Safe Routes to School Project. They are currently attempting to receive a grant that will enable the Town and County to build sidewalks, bike lanes, and safe road crossings; enabling our community to become a safe environment for pedestrians and bicyclists. The men expressed their desire to include input from the Board and to hopefully receive a letter of District support regarding the grant. They promised to keep the Board informed of future developments and the Board thanked the gentlemen for their efforts.

APPROVAL OF CONSENT AGENDA ITEMS: Paula Culbertson moved, seconded by Sue O'Connor, to approve the consent agenda items as presented: minutes of the February 23, 2016, meeting (see attached); acceptance of resignation from Bill Olsen as the golf coach (see attached); acceptance of resignation from Tony Harmon as the school counselor (see attached); acceptance of resignation from Corissa Blix, teacher (see attached); and approval of Trina Garstki as a part-time custodian. The decision was unanimous.

OLD BUSINESS

APPROVAL OF AIR CONDITIONING BIDS: Wahkiakum School District hoped to obtain three bids but received two for each of our two air conditioning projects: (1) in the grade school library and (2) in the server room within the boiler room at the grade school. The breakdown for the bids is as follows:

| | Library | Server Room |
|-----------|----------------------|---------------------|
| Carlson's | \$16,951.66 plus tax | \$6,996.03 plus tax |
| Entek | \$10,629.00 plus tax | \$6,837.00 plus tax |

After much discussion, the Board was in consensus that the Carlson's bids provided better value for the quality of equipment and warranty of its parts and labor.

Paula Culbertson moved, seconded by Sue O'Connor, to accept the two bids from Carlson's Heating and Air Conditioning, Inc. The decision was unanimous.

DISCUSSION REGARDING POLICY 1340: The Board discussed discretionary Policy 1340 – Targeted Student Learning. The Board reached consensus that it would like to dove-tail this policy with a Board Self-Assessment survey and a Superintendent Evaluation Instrument; and then revisit all three topics at a Board workshop at a yet-to-be-determined date.

SCHOOL BOARD SELF-ASSESSMENT: The Board was in consensus that each of the board members will attempt to complete the Board Self-Assessment within the next two weeks.

NEW BUSINESS

DISCUSSION REGARDING USE OF LEVY FUNDS TO SUPPORT EXTRACURRICULAR PROGRAMS: Mr. Garrett, Theresa Libby, and Stephanie Leitz expressed their concerns on the increasing cost of extracurricular activities and the decreasing revenues that the ASB receives each year. While they expected no decision at this time, they hoped that the Board would be thinking about the possibility of reimbursing the ASB at the end of the school year for the ASB's expenses related to officials' fees and post-season tournament lodging. Mr. Garrett shared that it was his opinion that our community members would be receptive to utilizing more local levy funds to assist the ASB with these expenses. The Board agreed to revisit this topic at a later date.

ASSET PRESERVATION PROGRAM REPORT: Mr. Garrett explained the history and requirements of this State program, including the requirement to have a certified inspector rate our buildings once every six years (our maintenance staff conducts the inspection and ratings in other years.) Mr. Garrett shared that this was the year for a certified inspector to complete the work, and shared an email from the inspector with his ratings (see attached.)

MODULAR CLASSROOMS: Mr. Garrett explained that our need for additional K-8 classroom space has reached "decision time," due to the deteriorating conditions of the three portables at the grade school ; coupled with the State requirement to lower class sizes. Mr. Garrett shared that he has learned that the cost of a modular double-classroom is between \$125,000 and \$140,000, and that it takes 3 to 4 months to deliver. The Board reached consensus that it would like more information, including a list of prioritized major maintenance needs, with intent to add this topic to its yet-to-be-determined Board workshop agenda.

APPROVAL OF 2015-16 SUPPLEMENTAL CONTRACTS: Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2015-16 supplemental contracts as presented (see attached.) The motion passed 4-0-1 with Merz abstaining.

OTHER BUSINESS: None

PRINCIPALS' REPORT: Theresa Libby reported on some of the various grants that the School District has received this year for the music program, the 4th and 5th grade math classes, the art program, and the robotics club. She also mentioned that we are awaiting word regarding a Healthy Kids Grant that would support water filling stations, a much improved covering for the greenhouse, and a walking path around the grade school playground. She also informed the Board of the upcoming performance of Sleeping Beauty hosted by the Missoula Children's Theater on Saturday March 26th. Stephanie Leitz also mentioned that we have received a \$10,000 grant for high school students to receive dual credit in some of their classes. This grant also pays for teachers to get extra training. She continued to report about the success of our students at the Robotics Challenge held in Zillah, WA; and the fact that staff members from White Pass School District had recently visited to observe Mule Success Time so they can possibly implement it into their own school schedule. Lastly, Shelby Deaton, at Stephanie's request, shared about the highly successful Key Club's Doernbecher fundraising week. The event was coordinated by Shelby and the students earned over \$3,500 for Doernbecher.

SUPERINTENDENT'S REPORT: Mr. Garrett reported on the following: the budget status for each fund; enrollment for March; the Board member's need to file their annual financial report with the Public Disclosure Commission; emphasis for the next two years from our Risk Management Cooperative will be on Emergency Response Plans/All Hazard Mitigation; a pilot project with ESD 112 focusing on teacher recruitment; and the possibility of having a High School Soccer team based on interest from the students.

APPROVAL OF VOUCHERS AND PAYROLL: The Board reviewed the vouchers as presented. Paula Culbertson moved, seconded by Sue O'Connor, to approve the General Fund Accounts Payable \$87,060.61 (checks 149260-149316); Payroll \$313,613.48 (checks 149195-149249); ASB Fund Accounts Payable \$11,230.84 (checks 149250-149259); and Comp Tax \$84.72 (check 149317-149318). The decision was unanimous.

EXECUTIVE SESSION FOR NEGOTIATIONS AND PERSONNEL EVALUATION: The Board went into executive session at 7:30pm to discuss negotiations and personnel evaluation.

ADJOURNMENT: The Board returned to open session and with no other action to take, the meeting was adjourned at 7:55pm

APPROVED:

BY:

BOARD PRESIDENT

BOARD SECRETARY