

MINUTES
WAHKIAKUM SCHOOL DISTRICT #200
CATHLAMET, WA 98612

April 19, 2016

CALL TO ORDER: Shawn Merz called the meeting to order at 5:31p.m. Other members in attendance were Paula Culbertson, Dan Wilson, Robin Westphall and Sue O'Connor. Bob Garrett, superintendent; Stephanie Leitz, High School Principal; Theresa Libby, K-8 principal; and Shelby Deaton, district clerk; were also in attendance.

ATTENDANCE: Tom Shofner and Ron Wright, community members; Heidi Bruntmyer, student; and Diana Zimmerman, with the Eagle, were also present.

APPROVAL OF AGENDA: Sue O'Connor moved, seconded by Paula Culbertson, to approve the agenda as presented. The decision was unanimous.

PUBLIC COMMENT OR SUGGESTIONS: Tom Shofner emphasized that his granddaughter plays soccer and he would really like the Board and principals to consider creating a girls HS soccer team. There was much discussion between the Board and the principals, as well as Mr. Garrett. They touched on the size of our school and possible interference with the volleyball team. They mentioned that there are female athletes at WHS interested in soccer, but not enough to sustain the program over time. The staff members will continue to look into soccer and pay close attention to the amount of interest shown by student athletes.

APPROVAL OF CONSENT AGENDA ITEMS: Sue O'Connor moved, seconded by Paula Culbertson, to approve the consent agenda items as presented with one correction to the April 12, 2016, board minutes made by Shawn Merz (see attached). The other items presented were the minutes of the March 22, 2016, meeting (see attached); acceptance of resignation from Paul Johns, MS Football Coach (see attached); First Reading of Policies (see attached); and approval of 2015-16 Supplemental Contracts (see attached). The decision was unanimous.

OLD BUSINESS

DISCUSSION REGARDING POLICY 1340 AND GOAL SETTING: By consensus the Board agreed to conduct a special school board meeting at 5:30pm on May 17, 2016, at which time this topic would appear on the agenda.

MODULAR CLASSROOMS: Theresa Libby and Mr. Garrett presented to the Board the options of obtaining a modular classroom other than buying it brand new. The School District can lease modular classrooms for \$1200 per month after all set-up fees had been paid, or they can buy used modular classrooms for approximately \$99,000. Modern Building Classrooms believe that they will be receiving two 2014 double-classroom modulares (with sinks, aluminum ramps, and stairs) from Federal Way School District, but they cannot guarantee that at this time. Purchasing the used modular classrooms would save the District an amount of approximately \$50,000. After considerable discussion, Paula Culbertson moved, seconded by Sue O'Connor, to approve a purchase order for the two 2014 double-classroom modulares with a drop date of 90 days. The decision was unanimous.

OPEN GOVERNMENT TRAINING OF BOARD MEMBERS: Mr. Garrett informed Dan Wilson and Robin Westphall, the two newest Board Members, that they must obtain the Open Government Training that is available by webinars on the website of the State attorney general . All board members were reminded that they are required to refresh their training once every four years.

SUPERINTENDENT EVALUATION INSTRUMENT: By consensus the Board agreed to add the Superintendent Evaluation Instrument to the agenda of the special school board meeting that will take place on May 17, 2016.

NEW BUSINESS

DECLARATION OF SURPLUS PROPERTY: Currently there are four portables, three at the Grade School and one at the High School, that need to be demolished. In order to do that, the Board should declare them as surplus. Mr. Garrett also mentioned that there could be some hazardous materials in the portables, so he has scheduled a representative from PBS Engineering and Environmental to visit the District and collect samples from each of the four portables, plus the Fritz Building (which is planned to be used as storage). Appropriate demolition of the portables will take into consideration the results of the sample collections. Sue O'Connor moved, Paula Culbertson seconded, to declare the four portables as surplus. The decision was unanimous.

POSSIBLE APPROVAL OF OVERNIGHT FIELD TRIP TO OMSI: Ron Wright asked the Board for permission to plan an overnight stay at OMSI for the Robotics/4H club. The students will get the opportunity to stay the night in a submarine and then spend the whole day at OMSI. Food will be provided. The activity will be open to 4H students, members of our Robotics class and club, with any remaining slots being offered to our 4th – 8th graders. An appropriate number of chaperones will accompany the students. After some discussion, Paula Culbertson moved, seconded by Sue O'Connor, to approve the overnight field trip to OMSI with the District paying for transportation costs. The decision was unanimous.

OTHER BUSINESS: None

PRINCIPAL'S REPORT: Theresa Libby and Stephanie Leitz enlightened the Board Members on a Healthy Kids-Healthy Schools grant that the District has received in the amount of \$76,000. The money will be used to build a greenhouse at the High School for the whole district to use and it will provide both the Grade School and High School with a water filling station. The students plan to use the greenhouse to grow and sell plants, as well as create a gardening club and possibly a pumpkin patch. Kyle Hurley, the Vocational Agriculture teacher, is currently researching costs for the greenhouse. Theresa Libby informed the Board of an upcoming plant sale on May 5th from 10-4 at the Elementary School. A portion of the sales will be donated to the school garden. She also mentioned a fundraiser going on at the Grade School that gives money back to teachers for school supplies or gym equipment. Community members can go to schoolstore.com and either donate a gift card to a specific teacher or pick an online retail site to buy from. The gift card can be used at Caringforclassrooms.org and the portion of the retail purchase will be given to the school. Stephanie Leitz also mentioned the upcoming Shakespeare performance on the 28th and 29th of April. The Seattle Shakespeare Company will be performing The Tempest.

SUPERINTENDENT'S REPORT: Mr. Garrett reported on the following: the budget status for each fund; enrollment for April; a Food Service Administrative Review that had been conducted in November (see attached); an upcoming visit by some representatives from WSSDA at 3pm on April 27th; the fact that the Healthy Kids Grant, which is a state grant, will have the funds pass through the Capital Projects Fund, requiring a possible transfer of funds from the General Fund to the CPF; a local electric company will be conducting some thermal imaging of the stage lighting system at the HS for safety purposes; and the administrative team will be scrutinizing the previously submitted list of future expenditure needs and reporting back with a revised list in the future.

APPROVAL OF VOUCHERS AND PAYROLL: The Board reviewed the vouchers as presented. Paula Culbertson moved, seconded by Sue O'Connor, to approve the General Fund Accounts Payable \$72,489.18 (checks 149382-149428); Payroll \$312,707.59 (checks 149319-149356); ASB Fund Accounts Payable \$3,108.76 (checks 149374-149381, 149429); and Comp Tax \$136.54 (check 149430-149431). The decision was unanimous.

ADJOURNMENT: The meeting was adjourned by Shawn Merz at 6:57pm.

APPROVED:

BY:

BOARD PRESIDENT

BOARD SECRETARY