

**MINUTES
WAHAKIYAKUM SCHOOL DISTRICT #200
CATHLAMET, WA 98612**

May 24, 2016

CALL TO ORDER: Shawn Merz called the meeting to order at 5:34p.m. Other members in attendance were Sue O'Connor, Dan Wilson, Robin Westphall and Paula Culbertson. Bob Garrett, superintendent; Stephanie Leitz, HS principal; Theresa Libby, K-8 principal; and Shelby Deaton, district clerk; were also in attendance.

ATTENDANCE: Carrie Badger, Tina Merz, Erla Crouse, Roberta Reichert, Debbie Melton, and Paul Ireland, staff members; Brad Moon, Lacey Vik, Jerome Lyski and Ilene Misner, community members; Sydney Hansen, Jack Leavitt, Colten Anrys and Gabe Moon, students; and Diana Zimmerman, with the Eagle, were also present.

APPROVAL OF AGENDA: Paula Culbertson moved, seconded by Sue O'Connor, to approve the agenda as presented. The decision was unanimous.

PUBLIC COMMENT OR SUGGESTIONS: Sydney Hansen presented to the Board an opportunity that has been created for our students. A student leadership conference will be hosted by Cowlitz County and Wahkiakum County this fall through AWSL (Association of Washington Student Leaders). One thousand students will be attending from all over Washington and instead of staying in hotel rooms, students stay with host families. Each host family will be asked to house a minimum of three students. Sydney wanted to enlighten the Board about this upcoming event and get the word out to the community that host families are needed. She has also been working with United Way's Outreach Program to raise money and prepare 100,000 meals for local food banks. Wahkiakum Food Bank will be receiving a portion of these meals. The group is hoping for donations for this project. Sydney handed out flyers.

APPROVAL OF CONSENT AGENDA ITEMS: Sue O'Connor moved, seconded by Paula Culbertson, to approve the consent agenda items as presented: minutes of the April 19, 2016, meeting (see attached); minutes of the May 17, 2016, special meeting (see attached); Second Reading of Policies (see attached); approval of the 2015-16 Supplemental Contracts (see attached); and acceptance of resignation from Jenny Batdorf, bus driver (see attached). The decision was unanimous.

CURRICULUM REPORT: Carrie Badger and Tina Merz, both Language Arts teachers at the Middle School, have been using Engage New York, an online and free learning curriculum for teachers, as their supplemental curriculum. They have found the curriculum successful and would like to make it their core curriculum. They presented some of the materials and reading books that are being used in their classrooms to the Board and spoke of the success they have had teaching their students Language Arts more effectively.

OLD BUSINESS

BOARD GOAL SETTING: The Board has gathered twice to hold special meetings and have separately come up with three goals that they would like to accomplish as a School Board. They each handed their goals to Mr. Garrett who will combine them into a list to be read at the next Board Meeting in June.

POSSIBLE APPROVAL OF 2016-17 CONTRACTS FOR CERTIFICATED STAFF: Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2016-17 contracts for certificated teachers, including returning teachers and one new teacher (see attached). The motion passed 4-0-1 with Shawn Merz abstaining.

NEW BUSINESS

POSSIBLE APPROVAL OF OPEN EDUCATION RESOURCES AND SPECIFICALLY ENGAGE NEW YORK: Stephanie Leitz and Theresa Libby shared regarding Open Education Resources (OER). Open Education Resources are online and free curricula materials that have been approved for K-12 use by OSPI. The Board was in consensus to utilize these resources when appropriate. Engage New York curriculum is one of those approved programs. Sue O'Connor moved, seconded by Paula Culbertson, to approve the use of Engage New York as a middle school language arts curriculum. The decision was unanimous. Paula Culbertson did bring attention to Policy 2020 (Course Design, Selection and Adoption of Instructional Materials) and a short discussion occurred around curricula adoption committees.

2016-17 WIAA Membership for WHS and JCTMS: Paula Culbertson moved, Sue O'Connor seconded, to approve a resolution naming Wahkiakum High School and John C. Thomas Middle School as WIAA members for the 2016-17 school year. The decision was unanimous.

POSSIBLE APPROVAL OF SCHOOL CALENDAR FOR 2016-2017: Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2016-2017 school calendar as presented (see attached). The decision was unanimous.

VISA LIMIT: The administrators explained to the Board how important the Visa cards have become to the school district when it comes to ordering online and booking hotel rooms for teacher trainings and athletic teams. Currently, the three Visa cards have an individual limit of \$5,000, but Mr. Garrett suggested raising the limit on each card to \$7,500. The Board agreed that each card should be raised to a \$10,000 limit as long as it is used appropriately. Paula Culbertson moved, seconded by Sue O'Connor, to request that Bank of America raise the Visa limit from \$5,000 to \$10,000 on each card. The decision was unanimous.

POSSIBLE APPROVAL OF 2016-17 SUPPLEMENTAL CONTRACTS: Sue O'Connor moved, seconded by Paula Culbertson, to approve the 2016-17 Supplemental Contracts (see attached). The motion passed 4-0-1 with Shawn Merz abstaining.

OTHER BUSINESS: NONE

SUPERINTENDENTS REPORT: Mr. Garrett reported on the following: the May enrollment count; the budget status for each fund; updated the Board on high school stage lighting that is currently not safe to use, but is also too expensive to replace at this time; and a Capital Projects Fund budget extension that will be presented to the Board at the next meeting, as well as a resolution to transfer funds. Mr. Garrett also reminded Dan Wilson and Shawn Merz about the Superintendent Evaluation Instrument for June's meeting. He also shared that in our search for a .5 FTE counselor, there is a possibility that we may be able to enter into an interlocal governmental agreement with the County to share expenses of providing a counselor (both school and mental health) full-time at the school district.

Lastly, Mr. Garrett shared an ASB budget document showing that the Athletics fund only had about \$2400 in it and the tournament fund had zero. We still have State track and golf expenses to pay. The purpose in sharing the document is to remind the Board that Mr. Garrett expects to be recommending to the Board at a later date that the Board consider subsidizing some of the ASB expenses.

APPROVAL OF VOUCHERS AND PAYROLL: The Board reviewed the payroll and vouchers as presented. Paula Culbertson moved, seconded by Robin Westphall, to approve the General Fund Accounts Payable \$97,780.20 (checks 149492-149551, 149562); Payroll \$311,266.40 (checks 149432-149474, 149563-149564, 149475-149491, 149565-149569); and the ASB Fund Accounts Payable \$14,782.55 (checks 149552-149561). The decision was unanimous.

EXECUTIVE SESSION – NEGOTIATIONS: The Board went into executive session at 7:35pm to discuss negotiations.

RETURN TO OPEN SESSION: The Board returned to open session at 8:34pm.

ADJOURNMENT: There being no further business, the meeting was adjourned by Shawn Merz at 8:35pm.

APPROVED:

BY:

BOARD PRESIDENT

BOARD SECRETARY