

**MINUTES  
WAHKIAKUM SCHOOL DISTRICT #200  
CATHLAMET, WA 98612**

June 21, 2016

**CALL TO ORDER:** Board Chair, Shawn Merz, called the meeting to order at 5:32p.m. Other members in attendance were Sue O'Connor, Dan Wilson, Robin Westphall and Paula Culbertson. Bob Garrett, superintendent; Stephanie Leitz, HS principal; and Theresa Libby, K-8 principal; were also in attendance.

**ATTENDANCE:** Shelby Deaton and Paul Ireland, staff members; Jerome Lyski and Ilene Lyski, community members; and Diana Zimmerman, with the Eagle, were also present.

**APPROVAL OF AGENDA:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the agenda as amended. The decision was unanimous.

**2015-2016 CPF BUDGET EXTENSION HEARING:** Mr. Garrett updated the Board members on the modulars that the School District has ordered for the Grade School. Originally the School District was going to buy two used modulars from KCDA and Modern Building Systems. The used modulars were at Federal Way School District, but Federal Way has chosen to keep them. Modern Building Systems has told us that they will honor the same price for new ones, as what they were going to charge us for used ones. Either way, this expense was not part of the original CPF budget, and therefore the need to do a budget extension.

**PUBLIC COMMENT OR SUGGESTIONS:** NONE

**APPROVAL OF CONSENT AGENDA ITEMS:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the consent agenda items as presented: minutes of the May 24, 2016, meeting (see attached); approval of the 2015-16 Supplemental Contracts (see attached); approval of Jerry Lyski as a school bus driver; acceptance of resignation from Paris Cothren, para-educator (see attached), acceptance of resignation from Kate Brenner, cheerleading coach (see attached); and the declaration of surplus property (see attached). The decision was unanimous.

**OLD BUSINESS**

**BOARD GOAL SETTING:** Paula Culbertson led a discussion regarding the Board Self-Assessment and related board goal setting process (see attached). The Board was in consensus to have one more special meeting/ work session to finalize its goals. That meeting was set for 5:30pm on Tuesday, June 28<sup>th</sup>.

**APPROVAL OF RESOLUTION 0116-062116 (ADOPTION OF 2015-16 BUDGET EXTENSION FOR CAPITAL PROJECTS FUND):** Sue O'Connor moved, seconded by Dan Wilson, to approve Resolution 0116-062116 (see attached). The decision was unanimous.

**AWARDING OF BID – DEMOLITION OF FOUR PORTABLES:** The School District received two bids for the demolition project: a bid from Sam Longtain Construction for \$8,016.20, including tax; and a bid from Burns Construction for \$13,000. Paula Culbertson moved, seconded by Sue O'Connor, to accept the bid from Sam Longtain Construction in the amount of \$8,016.20 including tax. The decision was unanimous.

**DISCUSSION REGARDING PRIORITIZATION OF NEEDS:** Mr. Garrett led a discussion regarding projected needs over the next couple of years (see attached.) Our administrative team members including Theresa Libby, Stephanie Leitz, Paul Ireland, Randy Nakonsky, Calvin Grassest and Bob Garrett had all contributed input to the list of needs. This was for the most part an informational item for the Board.

**POSSIBLE APPROVAL OF THE PURCHASE OF 30 CHROMEBOOKS AND A CART:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the purchase of 30 Chromebooks and a cart for an approximate cost of \$10,000. The decision was unanimous.

**POSSIBLE APPROVAL OF PURCHASE OF SOUND SYSTEM FOR HS GYM AND STAGE:** Sue O'Connor moved, seconded by Paula Culbertson, to approve the purchase of a sound system for the High School gym and stage for an approximate cost of \$17,000. The decision was unanimous.

#### **NEW BUSINESS**

**APPROVAL OF 2016-17 SUPPLEMENTAL CONTRACTS:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the 16-17 supplemental contracts as presented (see attached). The motion passed 4-0-1 with Dan Wilson abstaining.

**APPROVAL OF 2016-17 MEAL PRICES:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2016-2017 meal prices for the Food Services program (see attached). The decision was unanimous.

**OTHER BUSINESS:** NONE

**PRINCIPALS' REPORTS:** Theresa Libby reported on a meeting she attended regarding ESSA (Every Student Succeeds Act) which will take the place of NCLB (No Child Left Behind). She also explained that this year's surveys were handed out to students, staff, and parents concerning different aspects of the schools' functions. Stephanie and Theresa are currently gathering data from those surveys returned. Stephanie and Theresa updated the Board on different iGrants that they were applying for and how the process works on the EDS website where the iGrants are housed. Stephanie also mentioned that we had received very positive feedback regarding the Awards Ceremony that was held the day before High School Graduation, rather than during graduation. The principals also mentioned that Google Calendars are being offered to all staff members so that they can insert their field trip schedules for everyone to see. Stephanie Leitz finished the report with some exciting news regarding a grant that was received by WSU Vancouver and will be shared with multiple schools along the Columbia River for different types of environmental testing, including Wahkiakum High School. Jeff Rooklidge will be using this grant in his Environmental Science Class next school year and will also be able to attend some training.

**SUPERINTENDENT'S REPORT:** Mr. Garrett reported on the following: the June enrollment count; the budget status for each fund; the Safety Committee's recommendation regarding moving of the weight equipment and the possible use of the old wood shop as a new wrestling practice room; WIAA membership fees for the last two years; and the 2015-16 Choice, Homeless, ALE and Home Schooled student enrollment counts.

**APPROVAL OF VOUCHERS AND PAYROLL:** The Board reviewed the vouchers as presented. Paula Culbertson moved, seconded by Sue O'Connor, to approve the General Fund Accounts Payable \$91,652.04 (checks 149570 – 149627); Payroll \$335,169.74 (checks 149628 – 149687); and the ASB Fund Accounts Payable \$13,941.04 (checks 149688 – 149703); and Comp Tax \$1,268.70 (checks 149704-149705). The decision was unanimous.

At 7:15pm the Board went into Executive Session to discuss Negotiations and Personnel Evaluations.

The Board returned to Open Session at 8:30pm.

**APPROVAL OF 2016-17 K-8 PRINCIPAL CONTRACT:** Paula Culbertson moved, seconded by Robin Westphall, to approve a 2016-17 K-8 Principal Contract with Theresa Libby in the amount of \$89,930. The decision was unanimous.

**APPROVAL OF 2016-17 HS PRINCIPAL CONTRACT:** Paula Culbertson moved, seconded by Robin Westphall, to approve a 2016-17 HS Principal Contract with Stephanie Leitz in the amount of \$89,930. The decision was unanimous.

**APPROVAL OF 2016-17 SUPERINTENDENT CONTRACT:** Paula Culbertson moved, seconded by Robin Westphall, to approve a 2016-17 Superintendent Contract with Bob Garrett in the amount of \$78,354. The decision was unanimous.

**APPROVAL OF 2016-17 PART-TIME (.8 FTE) TEACHING CONTRACT:** Sue O'Connor moved, seconded by Robin Westphall, to approve a 2016-17 part-time (.8 FTE) teaching contract with Elsa Clark. The decision was unanimous.

**ADJOURNMENT:** There being no further business, the meeting was adjourned by Shawn Merz at 8:33pm.

**APPROVED:**

**BY:**

BOARD PRESIDENT

BOARD SECRETARY