

**MINUTES  
WAHAKIYAKUM SCHOOL DISTRICT #200  
CATHLAMET, WA 98612**

November 1, 2016

**CALL TO ORDER:** Board Chair, Shawn Merz, called the special meeting to order at 5:30p.m. Other members in attendance were Sue O'Connor, Dan Wilson, Robin Westphall and Paula Culbertson. Bob Garrett, superintendent, and Stephanie Leitz, HS principal; were also in attendance.

**ATTENDANCE:** No others.

**APPROVAL OF AGENDA:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the agenda as presented. The decision was unanimous.

**CONTINUED DISCUSSION REGARDING DEVELOPMENT OF SUPERINTENDENT EVALUATION**

**INSTRUMENT:** The Board, Mr. Garrett and Ms. Leitz engaged in a 1 ½ hour dialogue regarding its desire to develop a Superintendent Evaluation Instrument that will be a "living process" that facilitates an open, constructive dialog between the Board and Superintendent. Additionally, it was hoped that the Instrument could be "simple yet meaningful." Consensus developed around two concepts: 1) our monthly Board meeting agenda will include an item each month that relates to topic(s) included in the Instrument (for the regular November meeting the agenda would include discussion related to Educational Leadership, and more specifically to Curriculum Development), and 2) Mr. Garrett would create his draft of a Superintendent Evaluation Instrument that included subsets from the draft Instrument that Paula Culbertson and Robin Westphall presented at our October school board meeting, and present it at the November meeting.

**ADJOURNMENT:** There being no further business, the meeting was adjourned by Shawn Merz at 7:00pm.

**APPROVED:**

**BY:**

BOARD PRESIDENT

BOARD SECRETARY