

**MINUTES
WAHKIAKUM SCHOOL DISTRICT #200
CATHLAMET, WA 98612**

March 21, 2017

CALL TO ORDER: Shawn Merz called the meeting to order at 5:30p.m. Other members in attendance were Dan Wilson, Paula Culbertson, Sue O'Connor and Robin Westphall. Bob Garrett, superintendent; Stephanie Leitz, HS principal; and Theresa Libby, K-8 principal; were also in attendance.

ATTENDANCE: Shelby Garrett, Lisa Frink, Janine Oman, Jeff Pillar, Michele Haberlach, Kyle Hurley, Paul Johns, Mike Thomas, and Darla Mead, staff members; and Diana Zimmerman, with the Eagle, were also present.

CURRICULUM REPORTS – VO-AG and K-12 MATH:

Kyle Hurley gave a brief presentation regarding his Vo-Ag program. He shared that his Advisory Committee is recommending that at least a part of our recent timber revenue be used to purchase an excavator, a welder, a bender and a saw. He also mentioned that he had contacted a company that thins trees, and received an estimate of \$200 per acre. He and Mr. Garrett will work together in taking appropriate action to get this accomplished. Lastly he asked the Board to declare our 3-phase welder as surplus property. In response, Paula Culbertson moved, seconded by Sue O'Connor, to declare our 3-phase welder as surplus property. The decision was unanimous.

Michele Haberlach, Jeff Pillar, Lisa Frink and Janine Oman talked about the math curriculum they're using in their classrooms. They explained to the Board members the different ways that they're helping students succeed, how math has evolved, how they help kids pass standardized tests, new ways students are able to do math on the computer, and the opportunity for kids to achieve college credits in a high school classroom. This year Mr. Pillar is able to work with Title I math students two times a week and has worked with other Middle School teachers to incorporate math in English classes, history classes and science classes. Ms. Frink has her students making math goals and she works with the para educators to give students extra help on subjects as needed. The Board thanked all participants for their fine work and outstanding presentation.

APPROVAL OF AGENDA: Paula Culbertson moved, seconded by Sue O'Connor, to approve the agenda as presented. The decision was unanimous.

PUBLIC COMMENT OR SUGGESTIONS: NONE

APPROVAL OF CONSENT AGENDA ITEMS: Paula Culbertson moved, seconded by Sue O'Connor, to approve the consent agenda items as presented: minutes of the February 21, 2017, meeting (see attached) and the acceptance of resignation from William Parks, Kindergarten Teacher (see attached). The decision was unanimous.

OLD BUSINESS: NONE

NEW BUSINESS

APPROVAL OF 2016-17 SUPPLEMENTAL CONTRACTS: Sue O'Connor moved, Dan Wilson seconded, to approve the 2016-17 supplemental contracts as presented (see attached). The decision was unanimous.

ASSET PRESERVATION PROGRAM: Mr. Garrett informed the Board of the positive score that JA Wendt Elementary and John C Thomas Middle School received in their Asset Preservation Program Board Report (see attached).

SCHOOL CLOSURE – MARCH 6 – SCHEDULE MAKE-UP DAY: The Board agreed to add June 15th as a school day, to make up for the snow day that the school took on March 6th. The last day for students will now be June 15, and the last day for teachers will be June 16th.

DISCUSSION REGARDING POSSIBLE ADMINISTRATIVE ASSISTANT POSITION: Paula Culbertson opened the discussion by expressing her perspective as to the need and benefits of adding an administrative assistant position to our District leadership team. She had written a narrative regarding this topic (see attached) and it was presented to all of those in attendance. The position would help alleviate the workload of our Principals, while also giving them an opportunity to spend more time with teachers and students. Paul Johns, representing the Teachers Association, voiced concern that if the District would ever find itself in the need of reducing staff, that it would reduce a teaching position before it would reduce an administrative position. The Board and Mr. Garrett replied that they would do whatever the situation warrants in an attempt to keep our programs intact as much as possible, and to keep our District attractive to families. The Board was in consensus to have a special board meeting on Tuesday, April 11th at 5:30pm in the HS library. The sole agenda item will be to continue the discussion on this topic. The public is welcome to attend.

OTHER BUSINESS: NONE

PRINCIPALS REPORT: Theresa Libby and Stephanie Leitz updated the Board on the activities that are going on at both schools. Missoula Children's Theater is here this week. The play this year is Alice in Wonderland and thirty four students have tried out to be a part of the production this year. The High School will be having a College Readiness Week March 27th – 31st. Students will be going to a literacy fair at LCC, they will be going to a Washington State College Fair at Clark College, and Work Force will be hosting a workshop on jobs skills at Wahkiakum on the morning of Wednesday, March 29th; with a job fair to follow in the afternoon.

SUPERINTENDENTS REPORT: Mr. Garrett reported on the following: K-12 Enrollment; the budget status for each fund; the upcoming PDC filing due date; the K-8 Principal Vacancy; the request from a student to combine with Mark Morris High School for soccer; the Timber Survey; and vandalism to the football field.

APPROVAL OF VOUCHERS AND PAYROLL: The Board reviewed the vouchers as presented. Paula Culbertson moved, seconded by Sue O'Connor to approve the General Fund Accounts Payable \$94,637.76 (checks 150891 - 150947); Payroll \$330,877.91 (checks 150823 - 150882); the Comptax Accounts Payable \$448.64 (checks 150948 - 150949); and the ASB Fund Accounts Payable \$3,501.89 (checks 150883 - 150890). The decision was unanimous.

EXECUTIVE SESSION – PERSONNEL EVALUATION: The Board went into executive session at 7:40pm to discuss personnel evaluation. The returned to open session at 7:50 pm.

OFFER OF TEACHING CONTRACT: Paula Culbertson moved, seconded by Sue O’Connor, to offer a non-continuing contract to Cindy Fudge to teach kindergarten for the remainder of the school year. The decision was unanimous.

ADJOURNMENT: There being no further business, the meeting was adjourned by Shawn Merz at 7:52pm.

APPROVED:

BY:

BOARD PRESIDENT

BOARD SECRETARY