

**MINUTES
WAHKIAKUM SCHOOL DISTRICT #200
CATHLAMET, WA 98612**

May 23, 2017

CALL TO ORDER: Shawn Merz called the meeting to order at 5:32p.m. Other members in attendance were Dan Wilson, Paula Culbertson, Sue O'Connor and Robin Westphall. Bob Garrett, superintendent; Stephanie Leitz, HS principal; and Theresa Libby, K-8 principal; were also in attendance.

ATTENDANCE: Shelby Garrett, Kayli Hurley, Tina Merz, Jamie Cothren, Eric Hansen, Shelley Olsen, Tobie Crocker, Audrey Petterson, staff members; Heidi Heywood, Duncan Cruickshank, and Carrie Backman, community members; Shonna Heywood, Sydney Hansen, Savannah Burdick, Makenzie Anderson, Peyton Souvenir and Hank Ferguson students; and Diana Zimmerman, with the Eagle, were also present.

APPROVAL OF AGENDA: The Board agreed to discuss item 9a (Review of Board Self-Assessment) at the June Board Meeting. Paula Culbertson moved, seconded by Sue O'Connor, to approve the revised agenda. The decision was unanimous.

CURRICULUM REPORT – ELA: The District's ELA teachers presented to the board on their curriculum. Jamie Cothren and Shelley Olsen covered grades K-5, Tina Merz and Tobie Crocker covered grades 6-8, Audrey Petterson and Kayli Hurley covered grades 9-12. Each teacher explained their method of teaching this subject, as well as how they incorporate it in their other classes such as history. They showed the Board the textbooks that they use, they explained the different ways they assess students and keep track of their progress, and they shared pieces of work that were done by their students. Audrey Petterson allowed six seniors to present to the Board on different standards that must be met in high school. The students spoke about their assigned standard and showed the Board how their school work improved and changed as they moved from freshmen to seniors.

PUBLIC COMMENT OR SUGGESTIONS: Heidi Heywood praised the ELA program and Duncan Cruickshank suggested we fix or purchase a new football scoreboard.

APPROVAL OF CONSENT AGENDA ITEMS: Paula Culbertson moved, seconded by Sue O'Connor, to approve the consent agenda items as presented: minutes of the April 18, 2017, meeting (see attached), the First Reading of Policies (see attached); and Michele Haberlach's teacher resignation (see attached). The decision was unanimous.

OLD BUSINESS

REVIEW OF BOARD SELF-ASSESSMENT: This topic was tabled until our June school board meeting.

ANNUAL REVIEW OF BOARD GOALS: The Board discussed its 2016-17 Board Goals and by consensus chose to roll over their 2016-17 goals to the 2017-18 school year, using 5/23/17 as their adoption date.

NEW BUSINESS

APPROVAL OF 2016-17 SUPPLEMENTAL CONTRACTS: Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2016-17 supplemental contracts (see attached). The decision was unanimous.

POSSIBLE APPROVAL OF 4-H ARCHERY PROGRAM ON SCHOOL PROPERTY: Carrie Backman explained the structure of the 4-H archery program, as well as the safety measures that will be taken while the club is using school property. Dan Bigelow and the School District's insurance program have given their approval of the program. The Board came to a consensus that the 4-H archery program can use school property and that Mr. Garrett can sign on behalf of the District and needed paperwork.

APPROVAL OF 2017-18 CERTIFICATED CONTRACTS FOR RETURNING TEACHERS: Sue O'Connor moved, seconded by Dan Wilson, to approve the 2017-18 certificated contracts for the returning teachers (see attached). The motion passed 4-0-1 with Shawn Merz abstaining.

APPROVAL OF WIAA RESOLUTION FOR 2017-2018 SCHOOL YEAR: Sue O'Connor moved, seconded by Dan Wilson, to approve Wahkiakum School District's membership with WIAA for the 2017-18 school year (see attached). The decision was unanimous.

RECONDITIONING AND REPLACEMENT OF FOOTBALL HELMETS: Eric Hansen spoke to the Board about the high cost of reconditioning the high school and grade school football helmets every year. He explained that most school districts pay this cost for their football team rather than having the ASB football fundraising account pay for the cost. Paula Culbertson moved, seconded by Sue O'Connor, to approve the payment of reconditioning and replacing the high school and middle school football helmets by the General Fund for the 2017-18 school year. The decision was unanimous.

PARTICIPATION ON DISTRICT NEGOTIATIONS COMMITTEE: Paula Culbertson and Dan Wilson volunteered to be on the negotiations committee with Robin Westphall as the alternate.

POSSIBLE DISCUSSION REGARDING DISTRICT'S INTERVIEWING PROCESS: Mr. Garrett wanted to make certain that the Board was satisfied with the interview process that the administration had been implementing for the District. The Board was in consensus that whenever possible, enough lead time was in place to give all potential applicants the opportunity to apply.

ESTABLISHMENT OF CORE CURRICULUM COMMITTEE: Paula Culbertson moved, seconded by Sue O'Connor, to structure a curriculum committee for Wahkiakum School District that consists of at least one administrator, one parent, one board member, and two teachers. The decision was unanimous.

OTHER BUSINESS: NONE

PRINCIPALS' REPORT: Theresa Libby updated the Board on the math books that Jeff Pillar is researching. She will update the Board again in June on whether they plan to buy the newest version of the current math book or if they plan to choose a different curriculum. She updated the Board on the various field trips that the grade school classes will be taking in the next couple weeks. She also told the Board how 75% of the middle school students made the honor roll at least one quarter this year. Stephanie Leitz updated the Board on the upcoming events for the graduating seniors. She explained that the local ministerial association had scheduled the Baccalaureate service for 7:00pm on Wednesday, June 7, at the United Church of Christ. She also described the Gear Up assembly that took place at the school called Walking with Giants. The assembly focused on team building, coming together, honoring differences, various challenges and reflections. It involved grades 8-12.

SUPERINTENDENTS REPORT: Mr. Garrett reported on the following: K-12 Enrollment for the month of May (see attached); the budget status for each fund (see attached); the June Board Meeting date change from Tuesday June 20th to Wednesday June 21st; and the track restriping and patching project that will take place over the summer and cost approximately \$8,200.

APPROVAL OF VOUCHERS AND PAYROLL: The Board reviewed the vouchers as presented. Paula Culbertson moved, seconded by Dan Wilson, to approve the General Fund Accounts Payable \$104,229.90 (checks 151141 - 151210); Payroll \$328,663.18 (checks 151072 - 151125); the Capital Projects Fund Accounts Payable \$35,831.06 (checks 151137 - 151139); the Comptax Accounts Payable \$2,808.99 (checks 151211 - 151213); the Transportation Vehicle Fund Accounts Payable \$2,500.00 (check 151140) and the ASB Fund Accounts Payable \$6,592.42 (checks 1511126 - 151136). The decision was unanimous.

EXECUTIVE SESSION – POTENTIAL LITIGATION, REAL ESTATE, AND PERSONNEL EVALUATION: The Board entered into executive session at 8:25pm to discuss potential litigation, real estate, and personnel evaluation. The Board returned to open session at 8:55pm.

APPROVAL OF A CERTIFICATED CONTRACT FOR ELI MCELROY: Paula Culbertson moved, seconded by Sue O’Connor, to approve obtaining a conditional teaching certificate for Eli McElroy and approve the 2017-18 certificated contract for Eli McElroy. The decision was unanimous.

APPROVAL OF BRENT FREEMAN AS OUR ADMINISTRATIVE DIRECTOR: Paula Culbertson moved, seconded by Sue O’Connor, to approve offering Brent Freeman a one-year contract as Administrative Director. The decision was unanimous.

APPROVAL OF A CTE TEACHING CERTIFICATE FOR PAUL LAWRENCE: Paula Culbertson moved, seconded by Sue O’Connor, to approve obtaining a conditional CTE teaching certificate for Paul Lawrence for the 2017-2018 school year.

ADJOURNMENT: There being no further business, the meeting was adjourned by Shawn Merz at 9:00pm.

APPROVED:

BY:

BOARD PRESIDENT

BOARD SECRETARY