

**MINUTES
WAHKIAKUM SCHOOL DISTRICT #200
CATHLAMET, WA 98612**

August 24, 2017

CALL TO ORDER: Shawn Merz called the meeting to order at 5:30p.m. Other members in attendance were Dan Wilson, Paula Culbertson, Sue O'Connor and Robin Westphall. Bob Garrett, superintendent; Stephanie Leitz, HS principal; Nikki Reese, K-8 principal; and Brent Freeman, administrative director; were also in attendance.

ATTENDANCE: Shelby Garrett, staff member; and Rick Nelson, with the Eagle, were also present.

APPROVAL OF AGENDA: Paula Culbertson moved, seconded by Sue O'Connor, to approve the agenda as presented. The decision was unanimous.

PUBLIC COMMENT OR SUGGESTIONS: NONE

APPROVAL OF CONSENT AGENDA ITEMS: Paula Culbertson moved, seconded by Sue O'Connor, to approve the consent agenda items as presented: minutes of the July 18, 2017, meeting (see attached); minutes of the August 10, 2017, meeting (see attached); and the first reading of policies (see attached). The decision was unanimous.

CURRICULUM REPORT – ALE PROGRAM: Stephanie Leitz gave an informational presentation to the Board on the school district's ALE program. ALE stands for Alternative Learning Experience and it is a homeschooling program that partners with the school district to offer off campus learning for families in our area. These families must follow the standards designed by OSPI and meet with our ALE teacher, Cathy Murphy, and communicate on both a weekly and monthly basis. We have approximately 7 to 10 students in this program every year. The students can be full-time ALE or a combination of ALE and our regular education program. A few families opt to home school their children and not participate in our ALE program, but we always let them know of our offerings.

OLD BUSINESS

ADOPTION OF POLICIES - 5010, 4130, 3122, 3115, 3116, AND 3416: Paula Culbertson moved, seconded by Sue O'Connor, to adopt policies 5010, 4130, 3122, 3115, 3116 and 3416 as presented. The decision was unanimous.

REVIEW OF BOARD SELF-ASSESSMENT: Paula Culbertson shared a two-page document (see attached) of some of the results of the Board's self-assessment survey that they had participated in during each of the last two years. The Board was in consensus that the results are showing some growth and hopefully will show even more growth a year from now.

NEW BUSINESS

ACCEPTANCE OF RESIGNATION FROM PARA-PROFESSIONAL, ROBERTA REICHERT: Sue O'Connor moved, seconded by Dan Wilson, to accept Roberta Reichert's resignation (see attached) as a para-professional. The decision was unanimous.

ACCEPTANCE OF RESIGNATION FROM MS BBB COACH, KYLE HURLEY: Sue O'Connor moved, seconded by Dan Wilson, to accept Kyle Hurley's resignation (see attached) as the MS BBB Coach. The decision was unanimous.

ACCEPTANCE OF RESIGNATION FROM BUS DRIVER, ERLA CROUSE: Sue O'Connor moved, seconded by Dan Wilson, to accept Erla Crouse's resignation (see attached) as a bus driver. The decision was unanimous.

APPROVAL OF STEM AGREEMENT WITH ESD 112: This topic was tabled until the September meeting.

DISCUSSION REGARDING USE OF SKYLINE GOLF COURSE: The Skyline Golf Course has been allowing the golf team to use their course without charge for several years now. The Board was in consensus that they would be open to paying a reasonable annual fee, and asked Dan Wilson to communicate with the course owners about submitting an invoice for our use during the 16-17 school year.

APPROVAL OF SUPPORT STAFF MEMBERS FOR 2017-18: Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2017-18 support staff members (see attached). The decision passed 4-0-1 with Dan Wilson abstaining.

APPROVAL OF 2017-18 .200 FTE TEACHING CONTRACT – PAUL LAWRENCE: Paula Culbertson moved, seconded by Sue O'Connor, to approve a 2017-18 part-time (.200 FTE) teaching contract for Paul Lawrence. The decision was unanimous.

DECLARATION OF SURPLUS PROPERTY – 1991 CROWN SCHOOL BUS, MINIMUM PRICE \$4,000: Paula Culbertson moved, seconded by Sue O'Connor, to declare our 1991 Crown School Bus as surplus with a minimum selling price of \$4,000. The decision was unanimous.

OTHER BUSINESS: NONE

PRINCIPAL'S REPORT: Nikki Reese and Stephanie Leitz informed the Board on much of what is going on at the grade school and high school. They were excited to announce there are approximately 30 new students registered at the grade school and 15 at the high school. Nikki continued to tell the Board that Welcome Back Night is on Thursday August 31st, both the volleyball and football teams have great turn outs, and the staff will be back on Wednesday to start the new year. Stephanie added that the high school football team may be able to have a JV team this year. She talked about the new teachers, Eli McElroy and Joel Stetzer, and the new high school secretary, Haannah Ohrberg, who will be joining the high school staff. She continued to share with the Board that she will be holding a leadership class again on Tuesday and Thursday mornings for any students who want to participate. The high school ASB leadership team got together and created a new motto for the 2017-18 school year. It is "Stand Up, Stand Out, Take a Risk". She reminded the Board that new student orientation will be on the morning of Thursday, August 30. Nikki and Stephanie have also been working on handbook revisions, especially regarding the attendance policy.

SUPERINTENDENT'S REPORT: Mr. Garrett reported on the following: the budget status for each fund (see attached); we will be hosting a WSSDA regional meeting in October; we are in compliance with the State's minimum basic education program requirements; and preliminary enrollment figures are indicating significant growth.

APPROVAL OF VOUCHERS AND PAYROLL: The Board reviewed the vouchers as presented. Paula Culbertson moved, seconded by Sue O'Connor, to approve the General Fund Accounts Payable \$185,187.68 (checks 151633 - 151729); Payroll \$366,464.39 (checks 151584 - 151627); the Capital Projects Fund Accounts Payable \$7,537.22 (check 151630 - 151631); the Comptax Accounts Payable \$926.98 (check 151730); the Trust Fund \$1,000.00 (check 151632); and the ASB Fund Accounts Payable \$12,085.85 (checks 151628 - 151629). The decision was unanimous.

EXECUTIVE SESSION for POTENTIAL LITIGATION AND NEGOTIATIONS – The Board went into executive session at 6:36 pm and returned to open session at 7:25pm.

APPROVAL OF SUPPLEMENTAL DAYS: Paula Culbertson moved, seconded by Sue O'Connor, to approve five supplemental days for one year (17-18 year only)at per diem for each of the following: Stephanie Leitz, HS Principal; Nikki Reese, K-8 Principal; and Brent Freeman, Administrative Director. The decision was unanimous.

APPROVAL OF COLLECTIVE BARGAINING AGREEMENT WITH THE WAHIAKUM COUNTY EDUCATION ASSOCIATION: Paula Culbertson moved, seconded by Sue O'Connor, to approve a one-year, 2017-2018, Collective Bargaining Agreement with the Wahkiakum County Education Association (see attached). The decision passed 4-0-1 with Shawn Merz abstaining.

APPROVAL OF ADDENDUM TO COLLECTIVE BARGAINING AGREEMENT WITH THE WAHIAKUM EDUCATION SUPPORT PERSONNEL ASSOCIATION: Paula Culbertson moved, seconded by Sue O'Connor, to approve a revised 2017-18 salary schedule (see attached) as a part of the 2016-2019 Collective Bargaining Agreement with the Wahkiakum Education Support Staff Association. The decision passed 4-0-1 with Dan Wilson abstaining.

APPROVAL OF 2017-2018 COLLECTIVE BARGAINING AGREEMENT WITH THE WAHIAKUM COUNTY EXTRACURRICULAR ASSOCIATION AND THE 2017-18 STIPEND FOR THE DISTRICT ATHLETIC DIRECTOR: Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2017-18 Collective Bargaining Agreement with the Wahkiakum County Extracurricular Association (see attached,) reflecting a 12% increase to coaching stipends; and approving a 10.3% increase to the stipend for the athletic director. The decision passed 4-0-1 with Shawn Merz abstaining.

APPROVAL OF NON-REPRESENTED POSITIONS AS SALARIED POSITIONS AND 2017-2018 SALARIES: Paula Culbertson moved, seconded by Sue O'Connor, to approve the Business Manager position, the Transportation Supervisor position, and the Maintenance Supervisor position as salaried positions with the following salaries to take effect September 1, 2017: Business Manager - \$52,497; Transportation Supervisor - \$52,000; and the Maintenance Supervisor - \$50,200. The decision was unanimous.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:35pm

APPROVED:

BY:

BOARD PRESIDENT

BOARD SECRETARY