

**MINUTES**  
**WAHKIAKUM SCHOOL DISTRICT #200**  
**CATHLAMET, WA 98612**

December 19, 2017

**CALL TO ORDER:** Shawn Merz called the meeting to order at 5:30p.m. Other members in attendance were Dan Wilson, Paula Culbertson, Sue O'Connor and Robin Westphall. Shelby Garrett, business manager; Brent Freeman, administrative assistant, and Bob Garrett, superintendent; were also in attendance.

**ATTENDANCE:** Robert Will, student; Ron Wright, Lynette Wright, Jason Will, and Sharla Will, community members; and Rick Nelson, with The Eagle, were also present.

**APPROVAL OF AGENDA:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the agenda as presented. The decision was unanimous.

**PUBLIC COMMENT OR SUGGESTIONS:** Ron Wright presented on the activities that the Robotics club have been involved in this year, and the competitions that they will be competing in over the school year. The club has already brought home a first place trophy for being the best in all categories at their last competition. Ron also shared that we will be hosting a competition on the afternoon of Thursday, March 15<sup>th</sup>. Jason and Sharla Will addressed their concerns over the ongoing water problem that has plagued the Ag Shop for the last several months. They also stated that they thought the water problem may have contributed to a student getting shocked while welding. Brent Freeman responded to their concerns and shared the District's efforts and future efforts (including a plumbing company visiting the District tomorrow). He also stated that he is of the strong opinion that the water problem had no part in a welding student getting shocked, but rather that the student had brushed up against the ground wire. Mr. Freeman invited the Wills to join him out in the Ag Shop after the meeting, and they could then discuss the issues further.

**APPROVAL OF CONSENT AGENDA ITEMS:** Sue O'Connor moved, seconded by Dan Wilson, to approve the consent agenda items as presented: minutes of the November 21, 2017 meeting (see attached); minutes from the December 12, 2017 meeting (see attached); and the First Reading of Policies (see attached). The decision was unanimous.

**OLD BUSINESS**

**SUPERINTENDENT SEARCH PROCESS:** Paula Culbertson shared that she had been in contact with three different entities regarding the superintendent search process, and that ESD 112 was the least expensive. She also shared that while the ESD had three main components to their process, they were willing to work with the Board to reduce their cost, if the Board was willing to assume some of the responsibilities of the process itself. The Board was in consensus to invite Melissa Kreuder back to visit and to brainstorm how the ESD and District might work together to accomplish the task of selecting a new superintendent.

**DISCUSSION REGARDING SCHEDULING WORKSHOP MEETINGS RELATED TO MISCELLANEOUS TOPICS:** Shawn Merz led a discussion regarding the need to schedule some special board meetings to serve as workshops to address the superintendent search process, the dissemination of factual information

regarding our upcoming levy, and a calendar of events, among other topics. The Board was in consensus to schedule three special meetings in early January to discuss the superintendent search process and to provide information to the public regarding our upcoming levy. All three meetings would begin at 4:15pm and be held in the HS library. The dates will be January 2, January 5 and January 9. A public notice will be placed in The Eagle and on our website, inviting the public to attend any and/or all of the meetings.

## **NEW BUSINESS**

**APPROVAL OF 2017-18 SUPPLEMENTAL CONTRACTS:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2017-18 Supplemental Contracts as presented (see attached). The decision was unanimous.

**POSSIBLE ADOPTION OF POLICY 3115:** Bob Garrett gave a brief presentation regarding the latest revision to Policy 3115 as it relates to homeless students. He also shared that he had requested a review of the revisions by legal counsel, Dan Bigelow, and that Dan had suggested a couple of changes which Mr. Garrett had incorporated into the revised policy as presented. Sue O'Connor moved, seconded by Dan Wilson, to approve the adoption of Policy 3115 (see attached). The decision was unanimous.

**POSSIBLE RESCHEDULING OF REGULAR JANUARY SCHOOL BOARD MEETING DATE:** The Board agreed to change the January Board Meeting date from January 23<sup>rd</sup> to January 22<sup>nd</sup>.

**OTHER BUSINESS:** NONE

**ASSISTANT ADMINISTRATOR'S REPORT:** Brent Freeman reported on the all the projects going on during Christmas Break including deep cleaning both schools, re-wiring and removing old speakers in the high school gym, installing safety cables on the basketball hoops, and fixing the water issue in the Ag Shop. He also talked about the projects that have been completed around the school recently including the installation of the greenhouse heater, maintenance on the baseball and softball fields, and installing a new heater in the wrestling room.

**SUPERINTENDENT'S REPORT:** Mr. Garrett reported on the following: November enrollment (see attached); the November Budget Status (see attached); the sale of surplus vehicles; and the levy flyer that will be mailed out in January using the St. James Family Center's bulk mailing permit.

**APPROVAL OF VOUCHERS AND PAYROLL:** The Board reviewed the vouchers as presented. Paula Culbertson moved, seconded by Sue O'Connor to approve the General Fund Accounts Payable \$109,963.92 (checks 152253 - 152305); Payroll \$385,663.39 (checks 152193 - 152252); the Capital Projects Fund \$3,766.00 (check 152322); the Comptax Accounts Payable \$581.26 (checks 152323 - 152324); and the ASB Fund Accounts Payable \$12,657.99 (checks 152306 - 152321). The decision was unanimous.

**ADJOURNMENT:** The meeting was adjourned by Shawn Merz at 6:49 pm.

**APPROVED:**

**BY:**

BOARD PRESIDENT

BOARD SECRETARY