

**SPECIAL BOARD MEETING MINUTES
WAHKIAKUM SCHOOL DISTRICT #200
CATHLAMET, WA 98612**

January 2, 2018

CALL TO ORDER: Shawn Merz called the meeting to order at 4:15pm. Other members in attendance were Dan Wilson, Paula Culbertson, Sue O'Connor and Robin Westphall. Brent Freeman, Administrative Assistant; Stephanie Leitz, HS principal; Nikki Reese, K-8 principal; and Shelby Garrett, business manager; were also in attendance.

ATTENDANCE: Melissa Kreuder, ESD 112 representative; and Diana Zimmerman, with the Eagle, were also present.

OLD BUSINESS

WORK SESSION WITH ESD 112 REPRESENTATIVE, MELISSA KREUDER, REGARDING THE SUPERINTENDENT SEARCH PROCESS: Paula Culbertson presented the results of the three question survey that was given out to staff members before Christmas Break. Although not everyone has turned their survey in, it gave the Board a good idea of what characteristics the staff prefers in a Superintendent. The group brainstormed ways to get the survey to community members and parents by submitting it in the newspaper, on the school website, and providing hard copies at sports events. They talked about creating a survey on Survey Monkey so that more people would be able to access it online. The Board went over the current Superintendent job description with Melissa Kreuder and she helped them adjust some of the minimum and preferred qualifications to get a larger selection of candidates. Melissa also explained that while ESD can create the job description brochure, they can also create the Superintendent application based on the job description. Melissa will be bringing a few samples of surveys, brochures, and applications on Friday January 5th during the next work session with the Board.

ADJOURNMENT: There being no further business, the meeting was adjourned by Shawn Merz at 5:18 pm.

APPROVED:

BY:

BOARD PRESIDENT

BOARD SECRETARY