

**SPECIAL BOARD MEETING MINUTES
WAHKIAKUM SCHOOL DISTRICT #200
CATHLAMET, WA 98612**

January 5, 2018

CALL TO ORDER: Shawn Merz called the meeting to order at 4:15pm. Other members in attendance were Dan Wilson, Paula Culbertson, Sue O'Connor and Robin Westphall. Brent Freeman, Administrative Assistant; Stephanie Leitz, HS principal; Nikki Reese, K-8 principal; and Bob Garrett, superintendent; were also in attendance.

ATTENDANCE: Melissa Kreuder, ESD 112 representative; Paul Johns, Sue Garn and Lee Tischer, staff members; and Diana Zimmerman, with the Eagle, were also present.

OLD BUSINESS

WORK SESSION WITH ESD 112 REPRESENTATIVE, MELISSA KREUDER, REGARDING THE SUPERINTENDENT SEARCH PROCESS: Paula Culbertson presented an update of the results of the three question survey that was given out to staff members before Christmas Break (see attached). There was some discussion regarding the possibility of using another survey in addition to the one we are already using, but by consensus the Board concluded that it would just utilize the one survey.

Melissa Kreuder presented a draft flyer for the vacancy and an application process and form (see attached). The Board suggested some changes to the flyer and Melissa said that she would get those made and a revised flyer would arrive shortly via email. It was also agreed that Melissa would serve as the primary contact from all interested parties, and that our two principals would field questions that may arise from potential candidates. It was decided that Melissa need not attend the Board's next special meeting on January 9, but that it would be beneficial for her to attend our regular meeting on January 22.

The Board then briefly discussed annual salary for the position and preliminarily set the range of \$105,000 to \$120,000. It was agreed that the flyer would not contain a salary amount, but rather language that referred to being competitive with districts of similar size. Consensus was also made that the position would be full-time with a contract probably being for 260 work days (including vacation and sick leave.)

Melissa had previously presented two possible timelines for the search process. Timeline 1 has finalists visiting the District during the week of March 19, with Timeline 2 showing the finalists visiting the week of April 20th. The Board was in consensus that it preferred Timeline 1.

DISCUSSION REGARDING DISSEMINATION OF LEVY INFORMATION: Mr. Garrett presented a draft levy flyer to be sent to all box holders in the District (see attached.) Given the complexity of information related to the levy as a result of the McCleary decision, it was agreed that the Board would give the flyer more thought and we would continue its discussion at our January 9th special meeting.

ADJOURNMENT: There being no further business, the meeting was adjourned by Shawn Merz at 5:30 pm.

APPROVED:

BY:

BOARD PRESIDENT

BOARD SECRETARY