

**MINUTES**  
**WAHKIAKUM SCHOOL DISTRICT #200**

June 21, 2018

**CALL TO ORDER:** Shawn Merz called the meeting to order at 5:30p.m. Other members in attendance were Paula Culbertson, Sue O'Connor and Robin Westphall. Bob Garrett, superintendent; Stephanie Leitz, HS principal; Nikki Reese, K-8 principal; and Shelby Garrett, business manager; were also in attendance.

**ATTENDANCE:** Paul Ireland, technology director; McKenzie Menard, recent graduate; Ron Wright and Jason Will, community members; and Diana Zimmerman, with the Eagle, were also present.

**APPROVAL OF AGENDA:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the agenda as presented. The decision was unanimous.

**BUDGET EXTENSION HEARING, 17-18 GENERAL FUND:** Mr. Garrett presented budget extension documents, explaining that we have had unexpected needs this year that require extending our General Fund budget. He mentioned costs related to having about 36 unexpected students this year, as well as a phone system for the K-8 building, a K-8 mathematics textbook adoption and the need to replace an SUV that was totaled in an accident this spring. Mr. Will also asked that the Board consider dedicating more money to the Ag program, and Paul Ireland spoke to the need of replacing bells and the PA system for both schools.

**PUBLIC COMMENT OR SUGGESTIONS:** NONE

**APPROVAL OF CONSENT AGENDA ITEMS:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the consent agenda items as presented: minutes of the May 22nd meeting (see attached); declaration of surplus property for the HS basketball shoot-away machine; acceptance of coaching resignation from Jeff Rooklidge as the High School Assistant Volleyball Coach (see attached); acceptance of resignation from Sarah Lawrence as a para-educator (see attached); and first reading of policies (see attached). The decision was unanimous.

**OLD BUSINESS**

**POSSIBLE REVISION TO CURRICULUM ADOPTION SCHEDULE:** Nikki Reese asked the Board to consider changing our curriculum adoption schedule to include a review of K-5 ELA in the 18-19 year, with possible adoption in the 19-20 year. The Board was in consensus to allow the change.

**POSSIBLE REVISION TO ATHLETIC HANDBOOK:** Stephanie Leitz verbally summarized suggested changes to the Athletic Handbook, in regard to the topics of the eligibility committee, dual sports and substance abuse. The Board was in consensus to approve the changes with the understanding that written revisions will be available for the Board by the beginning of the upcoming school year.

**REVIEW OF CHROMEBOOK POLICY AND PROCEDURES:** Paula Culbertson mentioned that the District has made a significant financial investment in the way of chromebooks for our students, and wants to make certain that we have accurate and current data in regard to them. The Board agreed to revisit this topic at a later date.

## **NEW BUSINESS**

**POSSIBLE APPROVAL OF THREE CLASSES SERVING AS 18-19 LAB SCIENCE COURSES (COMPUTER SCIENCE, FISHERIES AND ROBOTICS):** Paula Culbertson moved, seconded by Sue O'Connor, to approve a list of eleven courses as 18-19 lab science courses (see attached). The decision was unanimous.

**APPROVAL OF 2017-2018 SUPPLEMENTAL CONTRACTS AND APPROVAL OF 2018-2019 SUPPLEMENTAL CONTRACTS:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2017-2018 and 2018-2019 supplemental contracts (see attached). The motion passed 3-0-1 with Shawn Merz abstaining.

**ACCEPTANCE OF MS VOLLEYBALL COACH RESIGNATION FROM TINA MERZ:** Sue O'Connor moved, seconded by Paula Culbertson, to approve the resignation of Tina Merz as our MS volleyball coach (see attached). The decision was unanimous.

**APPROVAL OF 18-19 TEACHING CONTRACTS FOR RETURNING STAFF:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the list of 18-19 teaching contracts for returning staff (see attached). The decision passed 3-0-1 with Shawn Merz abstaining.

**POSSIBLE APPROVAL OF ENDORSEMENT FOR REGIONAL SKILL CENTER FEASIBILITY STUDY:** Mr. Garrett shared with the Board the concept of having a regional skill center in the Longview/Castle Rock area that would hopefully provide some educational opportunities that our students do not currently have. The Board was in consensus to endorse the concept.

**POSSIBLE APPROVAL OF RESOLUTION 0318-062118 – EXTENSION OF 17-18 GENERAL FUND BUDGET:** Paula Culbertson moved, seconded by Sue O'Connor, to approve Resolution 0318-062118 (see attached). The decision was unanimous.

**POSSIBLE APPROVAL OF RESOLUTION 0418-062118 – SKILL CENTER FEASIBILITY STUDY:** Sue O'Connor moved, seconded by Paula Culbertson, to approve Resolution 0418-062118 (see attached). The decision was unanimous.

**OTHER BUSINESS: NONE**

**PRINCIPAL'S REPORT:** Both Stephanie Leitz and Nikki Reese gave reports summarizing the end of school activities in their respective buildings. Stephanie highlighted the successful Cispus outing, 2018 graduation, and adding statistics and fisheries classes to next year's schedule. Nikki highlighted the 8<sup>th</sup> grade moving up ceremony, the country presentations by middle schoolers and the Conscious Discipline Training for K-5 staff.

**SUPERINTENDENT'S REPORT:** Mr. Garrett reported on the following: June enrollment (see attached); the May Budget Status (see attached); the upcoming special board meeting on July 10, the changing of the July board date from the 24<sup>th</sup> to the 26<sup>th</sup>; and that the 18-19 budget hearing will be conducted during the first part of the regular June school board meeting.

**APPROVAL OF VOUCHERS AND PAYROLL:** The Board reviewed the vouchers as presented. Paula Culbertson moved, seconded by Sue O'Connor to approve the General Fund Accounts Payable \$108,718.76 (checks 153033 - 153095); Payroll \$432,728.77 (checks 153110 – 153177); the Comptax

Accounts Payable \$663.94 (checks 153108 - 153109); and the ASB Fund Accounts Payable \$15,328.36 (checks 153096 - 153107). The decision was unanimous.

**EXECUTIVE SESSION - NEGOTIATIONS, PERSONNEL EVALUATION AND POTENTIAL LITIGATION:** The Board went into executive session at 7:40pm to discuss negotiations, personnel evaluation and potential litigation.

**RETURN TO OPEN SESSION:** The Board returned to open session at 8:00pm.

**APPROVAL OF 2018-19 PRINCIPAL CONTRACTS:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2018-2019 principal contracts for Stephanie Leitz and Nikki Reese using the same salary amounts as in their 2017-2018 contracts; with the understanding that the salaries will be revised once negotiations with other staff members have been concluded. The decision was unanimous.

**ADJOURNMENT:** The meeting was adjourned by Shawn Merz at 8:01pm.

**APPROVED:**

**BY:**

BOARD PRESIDENT

BOARD SECRETARY