

**MINUTES  
WAHKIAKUM SCHOOL DISTRICT #200**

March 19, 2019

**CALL TO ORDER:** Shawn Merz called the meeting to order at 5:30p.m. Other members in attendance were Paula Culbertson, Dan Wilson, Sue O'Connor, and Robin Westphall. Brent Freeman/Superintendent, was also present.

**ATTENDANCE:** Kaden Anderson, student; Shelby Garrett and Paul Ireland, staff members; and Diana Zimmerman, with the Eagle, were present.

**APPROVAL OF AGENDA:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the agenda as presented. The decision was unanimous.

**PUBLIC COMMENT OR SUGGESTIONS:** NONE

**APPROVAL OF CONSENT AGENDA ITEMS:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the consent agenda items as presented: minutes of the February 19<sup>th</sup> meeting (see attached); Cinnon Tarabochia's resignation as ES secretary (see attached); Ryan Garrett's resignation as MS football coach (see attached); and Ashley Martin's resignation as MS assistant track coach. The decision was unanimous.

**OLD BUSINESS**

**UPDATE ON COMMERCIAL KITCHEN PARTNERSHIP:** The commercial kitchen project is moving forward in partnership with the WSU Extension Office and the Marine Resource Committee. Building specifications are being fine-tuned and the Memorandum of Understanding is in the final stages of being written. Both the specifications and MOU are expected to be presented to the board at the April Meeting. Brent Freeman confirmed the intention of using as much existing kitchen equipment as possible within the High School in order to keep costs down.

**NEW BUSINESS**

**APPROVAL OF 2019-20 SUPPLEMENTAL CONTRACTS:** Paula Culbertson moved, seconded by Sue O'Connor, to approve the 2019-20 Supplemental Contracts (see attached). Shawn Merz abstains. Passed 4-0-1.

**APPROVAL OF MARY MOONEN-SIMPSON'S CONDITIONAL TSE CERTIFICATE:** Paula Culbertson moved, seconded by Sue O'Connor, to approve Mary Moonen-Simpson's conditional TSE Certificate. The decision was unanimous.

**SPECIAL EDUCATION FUNDING UPDATE:** Brent Freeman informed the Board this legislature appears to be supporting initiatives that would provide more funding for Special Education. As currently projected, that funding would equate to \$20,000-\$30,000 more dollars targeted specifically for Special Education. He also noted that due to Wahkiakum School Districts higher than average Special Education case load, that funding would not likely fully fund all of the costs associated with the program. He also followed up

last month's brief on special Education by informing the board that the ESD gave their staff a 9% raise, and since Wahkiakum School District employees received slightly more, ESD 112 will be billing the district for the difference on a monthly basis.

**ASSET PRESERVATION PROGRAM REPORT:** Brent Freeman and Paul Lawrence conducted a building evaluation of John C. Thomas Middle School (see attached). The evaluation must be done every year by the district and every six years it must be done by a professional consultant. The next time a professional consultant must evaluate the building is in 2022. This assessment found that the building was still in a serviceable condition and has been maintained well.

**INFORMATION TECHNOLOGY:** Wahkiakum School District currently has 550 people connected to the network on a daily basis. The network has the ability to provide 500 megabytes per second and hosts over 1,000 IP connected devices. The core technology infrastructure is four years old or newer and Paul Ireland estimates that it should need little significant investment over the next eight to ten years. The system is backed with surge suppressor system and battery backups so that when power goes out, the system doesn't immediately shutdown. Paul Ireland wrote a detailed and specifically tailored software script that systematically shuts down the hardware in a manner that ensures the system can be brought back on line quickly and seamlessly once the power is restored. The network will be expanded to cover a greater geographical area of roughly a 10 mile radius around the school, extending the range of the Wi-Fi system so that students will have targeted coverage at select sites throughout the area. This expansion is being paid for with a E-Rate grant the district received this year.

**WSSDA DINNER IN VANCOUVER MAY 8:** Brent Freeman reminded the Board of the upcoming WSSDA dinner. The location has yet to be determined.

**OTHER BUSINESS:** NONE

**SUPERINTENDENT'S REPORT:** Mr. Freeman updated the Board on the enrollment reports (see attached); the budget status (see attached); public disclosure commission filing for Board Members; the E-Rate program; the skill center; a legislative update; school bond planning; the Food Service audit; and plans for Earth Day on April 22<sup>nd</sup>.

**APPROVAL OF VOUCHERS AND PAYROLL:** The Board reviewed the vouchers as presented. Paula Culbertson moved, seconded by Sue O'Connor, to approve the General Fund Accounts Payable \$94,453.52 (checks 154225 – 154281, 154292); Payroll \$395,560.39 (checks 154293 - 154341); the Comptax Accounts Payable \$319.76 (checks 154290 - 154291); and the ASB Fund Accounts Payable \$7,531.62 (checks 154282 - 154289). The decision was unanimous.

**EXECUTIVE SESSION - LITIGATION, NEGOTIATIONS, AND PERSONNEL EVALUATION:** The Board went into executive session at 7:20 pm.

**ADJOURNMENT:** With no further business, the meeting was adjourned at 8:22 pm.

**APPROVED:**

**BY:**

BOARD PRESIDENT

BOARD SECRETARY